

Student Name: \_\_\_\_\_

ID# \_\_\_\_\_

Advisor Name: \_\_\_\_\_

Anticipated Graduation Date: \_\_\_\_\_

## BACHELOR OF ARTS BUSINESS ADMINISTRATION CHECKLIST (122 s. h.) 2011-12 Academic Calendar

THIS PROGRAM CHECKLIST IS INTENDED TO ASSIST STUDENTS AND ADVISORS IN ENSURING THAT ALL UNIVERSITY AND PROGRAM REQUIREMENTS ARE MET. IT IS THE RESPONSIBILITY OF THE STUDENT TO ENSURE THAT ALL REQUIREMENTS FOR THE DEGREE HAVE BEEN MET.

### 1. University Core Requirements (41 s.h.)<sup>\*†</sup>

\* University Core Requirements are modified for students who transfer in with 57 s.h. or more of credit.

† Students may "double-count" a cross-listed core requirements course once. See <http://www.twu.ca/advising/> for more details.

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
<input type="checkbox"/>	English Language Writing Competency Requirement <sup>1</sup>			<b>NATURAL SCIENCE (6)</b>			
<b>ENGLISH (6)</b>			<b>Compulsory</b> during first two semesters following completion of the English Language Writing Competency requirement	<input type="checkbox"/>	MATH ____	3	Choose from MATH 101 or 120. Minimum C grade required.
<input type="checkbox"/>	ENGL 103	3	Students for whom English is a foreign language may substitute ENGL 101 for either ENGL 103 or ENGL 104.	<input type="checkbox"/>	_____	3	Natural Science lab course.
<input type="checkbox"/>	ENGL 104	3		<b>PHILOSOPHY (3)</b>			
<b>ARTS, MEDIA + CULTURE (3)</b>				<input type="checkbox"/>	PHIL ____	3	
<input type="checkbox"/>	_____	3	May be chosen from Art, Music, Theatre, or Arts, Media + Culture courses. <sup>2</sup>	<b>RELIGIOUS STUDIES (12)</b>			
<b>HISTORY (3)</b>				<input type="checkbox"/>	RELS 101	3	Students may challenge the RELS 101 and/or 102 courses by writing an exam provided by the Religious Studies dept. <sup>3</sup>
<input type="checkbox"/>	HIST ____	3		<input type="checkbox"/>	RELS 102	3	
<b>HUMAN KINETICS (4)</b>				<input type="checkbox"/>	RELS ____	3	Biblical-content course (middle digit 0-5)
<input type="checkbox"/>	HKIN 190	2		<input type="checkbox"/>	_____	3	Christianity and Culture or Inter-Cultural Religious Studies Course <sup>4</sup>
<input type="checkbox"/>	HKIN ____	1	Activity course	<b>SOCIETY &amp; CULTURE (3)</b>			
<input type="checkbox"/>	HKIN ____	1	Activity course			***	Included in program requirements.
<b>INTERDISCIPLINARY STUDIES (3)</b>				<b>UNIVERSITY ORIENTATION (1)</b>			
<input type="checkbox"/>	IDIS 400	3	Or approved equivalent.	<input type="checkbox"/>	UNIV 101	1	Fall or Spring semester of first year. <sup>5</sup>

<sup>1</sup> Students must take WRTG 100 (native English speakers) or WRTG 101 (non-native English speakers) in their first semester at TWU, unless exempt when admitted to the University. WRTG course credit may be included toward a degree program as elective credit.

<sup>2</sup> May include three 1-s.h. large theatre and music ensembles, but not small ensembles or music lessons.

<sup>3</sup> A passing grade allows the student to replace RELS 101 and/or 102 with an alternative biblical-content course(s).

<sup>4</sup> RELS course with a middle digit 6-9 or PHIL 210 or PHIL 310. If PHIL 210/310 is chosen, this will NOT also fulfill the Philosophy requirement.

<sup>5</sup> UNIV 101 is compulsory during the first semester of the first year for all new students unless they have minimum 27 s.h. initial transfer credit.

### 2. Required Business Major Courses (36 s.h.) Note: a minimum grade of C is required in each of these courses.

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
<input type="checkbox"/>	BUSI 111	3		<input type="checkbox"/>	BUSI 331	3	
<input type="checkbox"/>	BUSI 221	3		<input type="checkbox"/>	BUSI 343	3	
<input type="checkbox"/>	BUSI 222	3		<input type="checkbox"/>	BUSI 345	3	
<input type="checkbox"/>	BUSI 275	3		<input type="checkbox"/>	BUSI 346	3	
<input type="checkbox"/>	BUSI 276	3		<input type="checkbox"/>	BUSI 370	3	
<input type="checkbox"/>	BUSI 280	3		<input type="checkbox"/>	BUSI ____	3	BUSI 484 or 486

### 3. Required Economics Courses (6 s.h.) Note: a minimum grade of C is required for all these courses.

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
<input type="checkbox"/>	ECON 201	3		<input type="checkbox"/>	ECON 202	3	

**4. Upper Level Business Elective Courses (6 s.h.)** Note: a minimum grade of C is required for all these courses.

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
<input type="checkbox"/>	_____	3		<input type="checkbox"/>	_____	3	

**5. Elective Courses (33 s.h.)**

STUDENTS ARE ENCOURAGED, BUT NOT REQUIRED, TO TAKE ELECTIVE CLASSES THAT CONTRIBUTE TO A CONCENTRATION OR A MINOR. IF YOU CHOOSE TO TAKE A CONCENTRATION OR A MINOR, PLEASE ATTACH THE APPROPRIATE CONCENTRATION/MINOR CHECKLIST (AVAILABLE AT: [www.twu.ca/advising](http://www.twu.ca/advising)).

✓	SUBJECT	COURSE #	S.H.	NOTES	✓	SUBJECT	COURSE #	S.H.	NOTES
<input type="checkbox"/>	_____	_____	___		<input type="checkbox"/>	_____	_____	___	
<input type="checkbox"/>	_____	_____	___		<input type="checkbox"/>	_____	_____	___	
<input type="checkbox"/>	_____	_____	___		<input type="checkbox"/>	_____	_____	___	
<input type="checkbox"/>	_____	_____	___		<input type="checkbox"/>	_____	_____	___	
<input type="checkbox"/>	_____	_____	___		<input type="checkbox"/>	_____	_____	___	
<input type="checkbox"/>	_____	_____	___		<input type="checkbox"/>	_____	_____	___	

- **NOTE:** A total of 122 s.h. of credit, including a minimum of 42 s.h. of upper-level credit is required for graduation. A minimum of 24 s.h. of upper-level credit is required in the major. A minimum overall (cumulative) GPA of 2.00 is required for graduation.
- **NOTE:** A minimum C grade is required in all Business, Economics, and Mathematics courses as well as IDIS 410 or POLS/IDIS 393.
- **NOTE:** Students are expected to be competent in the use of Microsoft Office Suite (MS Word, Excel Spreadsheets, MS Access, and PowerPoint) for use in second year and subsequent Business classes.
- **NOTE:** In order to be eligible for Graduation you must complete an Application for Graduation via the Student Portal and submit a completed checklist to the Office of the Registrar by April 30 of the year prior to your completion (there is no fee to apply for graduation). Once your complete application has been received, a degree audit will be completed for you. This audit will confirm which courses are still outstanding in order for you to complete your degree.