

UNIVERSITY SERVICES AND DEPARTMENTS

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UNIVERSITY SERVICES AND DEPARTMENTS

The following is a brief listing of some university services and departments students may interact with on a regular basis during their time at Trinity Western University. Hours of operation, telephone, and e-mail addresses are listed following each department description. Please note that the hours of operation were those at the time of printing. For the most current information, contact the department prior to making arrangements.

Alumni Relations and TWUAA

Doris Olafsen, Vice-President for Development

The TWU Alumni Association (TWUAA) serves as the University's official representative of its graduates. The Association's mission is to act as a bridge between TWU and its alumni, positively communicating the needs of each group to one another and encouraging active participation by all concerned to discover and implement solutions for those needs.

The Association works with a number of different stakeholders throughout campus. These stakeholders take the form of the alumni, current students, the University, and the Association's affinity partners. During the year, alumni are kept informed as to campus happenings via the University magazine and alumni web site. Through its online community (OLC), the association provides networking opportunities for its alumni as well as students. From e-mail forwarding services to online mentoring programs, bulletin boards, business card exchanges, alumni update/finder services, and job referral and resume service, TWUAA is working at keeping the University and its alumni connected.

TWU alumni membership has its privileges. Discounts have been negotiated at our bookstore, cafeteria, and library. Off-campus savings come in the form of long-distance calling as well as home, auto, life, travel, and small business insurance discounts. New affinity partners are being considered on a regular basis to provide our alumni with first-class savings.

During the year, TWUAA hosts numerous on-campus and regional events for its members including Homecoming, regional events, and a special reception for graduands and their families during Graduation Weekend.

The University is thankful for the investment that TWU alumni continue to make in Trinity Western. Some invest their time as guest lecturers or committee advisors. Others act as online mentors or host students at their place of employment. Many invest financially through bursaries, scholarships, and campus improvements. Through these relationships, students observe faith-applied learning in the marketplace.

Hours: 8:30 a.m. to 4:30 p.m.
Monday - Friday

Reimer Student Centre

Tel: 604.513.2049

Alumni Toll Free: 1.800.463.5419

Fax: 604.513.2061

E-mail: alumni@twu.ca

Web site: www.twu.ca/alumni

Athletics

Murray Hall, Director

In furthering the University mission, the Department of Athletics purposes to foster a dynamic environment in which individuals can succeed as they persistently advance to the edge of their ability, shape and transform sport and culture, and embrace the sovereignty of God and the need for a growing, personal relationship with Jesus Christ.

Character, intellect, and athletic ability are the combined qualities that make a student a prime candidate for Spartan Athletics at Trinity Western University. Varsity athletics are an integral part of the University's commitment to develop the whole person and create leadership ability. The University offers a first-class athletics program in a Christian environment. Student athletes strive to accomplish a high degree of athletic skill development and achievement, diligence, and Christian commitment in developing teamwork, personal management, and ministry skills. Student leadership development is an overall goal by teaching values and skills beyond what is learned in the classroom.

The development of Christ-like character in our athletes is a high priority. Our highly qualified staff works diligently, developing and modeling a balanced life.

TWU's varsity sports program includes: men's and women's soccer, men's and women's basketball, men's rugby and men's and women's volleyball, and track and field. Spartan Athletics competes in the CIS (Canadian Interuniversity Sport) in the Canada West division with the following schools: University of Victoria, University of British Columbia, Simon Fraser University, University of Calgary, University of Alberta, University of Lethbridge, University of Saskatchewan, University of Regina, Brandon University, University of Winnipeg, and University of Manitoba.

The University also engages in competition with other schools in Canada and the United States. Exhibition schedules include competition with major universities such as Pacific Lutheran, Stanford, York University, Laurentian University, University of Toronto, Queen's University, and Seattle University. Several international teams such as those from the Southern Australian Sports Institute have been hosted as well.

The goal of our Athletics program is to pursue athletic excellence at the university level. This means that those involved maximize the development of their athletic skills and coaching abilities, and progressively gain more of Christ's character, influencing and impacting the world for Christ through sport involvement.

Spartan Athletics, under the administrative leadership of the Director of Athletics and the Athletics Council (composed of faculty, administrators, and students), is chaired by the Vice-President for Marketing and Enrolment Management.

David E. Enarson Gymnasium

Tel: 604.513.2131
Fax: 604.513.2065
Hotline: 604.513.2001
E-mail: athletics@twu.ca
Web site: www.twu.ca/athletics

Challenge Course

Daryl Page, Manager

Located in the 27-acre forest beside Trinity Western University's main campus, the Challenge Course takes people away from the business of life while still providing access to the University's modern campus amenities. It is the perfect setting to challenge one's social, mental, and physical dexterity. TWU's highly trained professionals will guide men and women (it is open to the public) through activities on the course, consisting of low and high elevation elements and experiential games. While groups form a "safety net" below, participants challenge themselves by working together and balancing on cables a few feet off the ground. High elements involve activities 30 to 75 feet high using a harness and rope system. Participants always have the choice of how much or how little of the challenge they wish to accept.

Communication, leadership, teamwork, trust, and fear are integral parts of daily life. One's ability to reach his or her goals and make a difference depends on how well he or she handles each life skill. The Trinity Western University Challenge Course offers a dynamic learning approach to help people acquire effective skills they won't learn in the classroom. It's an approach we customize to meet an organization's particular needs. Personal experience is the best teacher! The TWU Challenge Course uses hands-on, character-testing activities that build awareness of one's strengths and limitations and help people move beyond them. As a result, people increase their self-confidence and better prepare themselves for risk-taking, problem-solving, and life skill development.

Students have the opportunity to experience the Challenge Course through their student leadership positions or as a group. They can also work as facilitators for the Challenge Course.

Contact TWU Challenge Course Manager for bookings and further information.

David E. Enarson Gymnasium

Tel: 604.513.2119

Fax: 604.513.2065

E-mail: dpage@twu.ca

Web site: www.twu.ca/teamwork

Computing Services

All students, upon arrival, will be issued a username and password for access to the Computer Labs and their e-mail account. Students living on campus have the opportunity of connecting their personal computers to the campus network and have access to the Internet via the University's 1.5 MB connection. For those students without a personal computer or for students who live off campus, there are several public e-mail kiosks from which they may check their e-mail.

A student's username and password are to be

kept secure at all times. It is the sole responsibility of the student to ensure that his or her password is not given to others. Misuse of computing resources will be reported to Student Life for disciplinary action.

Computer Labs

Main Drop-in Lab

Neufeld Science Centre

This lab is equipped with 30 Pentium machines running Windows NT 4.0 workstation and ten PowerPC Macintoshes with MacOS 8 offering the Microsoft Office suite of programs as well as various other class-specific programs.

Geography Lab

Robert N. Thompson Building

The Geography Computer Lab is used by (authorized) Geography majors, concentrations, and minors to undertake Geography projects that require specialized spatial information software. This type of software is referred to as Geographic Information Systems (GIS). Arc/Info and IDRISI are the two GIS programs which are on every computer in the lab. There are also other programs, such as Excel, SPSS, Paint, and Word, which are integrated into lab assignments and projects. Internet access for project research is also available. The courses which are serviced by this lab on an unrestricted basis are GIS, Cartography, and Quantitative Methods for Geography; and, on a controlled access basis, GEOG 101 and 102 (Introduction to Geography), Urban Environments, Economic Geography, and Field Methods.

The ten Pentium Windows 2000 workstations are equipped with a digitizing tablet and puck for GIS data input. Each station is also networked to a HP4V printer and a HP650C colour plotter for cartographic output.

Instructional Lab

Neufeld Science Centre

An interactive classroom consisting of 25 Windows NT 4.0 workstations where demonstrations by professors are given to students while the students learn hands on.

Writing Centre Lab

Douglas Centre

A series of word processing workstations for the preparation of papers with faculty members, who are available for consultation. (See also Writing Centre in this section.)

Multimedia Lab

Vernon Strombeck Centre

A video editing workstation running Adobe Premiere for creating multimedia presentations.

Business Computing Lab

Northwest Building

This workstation can be used by Business students to research and create presentations.

Senior Computing Lab

Neufeld Science Centre

Four NT and three PPC workstations with better hardware and more software than main drop-in lab. Reserved for fourth year Computing Science students to complete programming projects and experiment with various platforms and applications.

Graduate Computing Lab

Robert N. Thompson Building

Reserved for graduate students to do research and/or type papers. Uses SPSS for statistical analysis, etc.

Library Computing Resources

The Library has 18 public access terminals that can search the catalogues of the Norma Marion Alloway Library, two Internet research stations for web-based research, and eight on-line resource stations.

Public E-mail Kiosks

Available for student e-mail and Intranet browsing, these kiosks are situated in the following locations: Stephen Larsen Atrium (two), Robert N. Thompson Building (two), Commuter Lounge in Douglas Hall (two), Neufeld Science Centre (two). More will be added in the future.

Personal Computers in Residence Rooms

To connect a computer in a residence room, students must have an ethernet card installed. These are available at the University Bookstore and can be ordered ahead and installed upon arrival.

Students may bring any type of computer with any available Operating System they wish. However, Computing Services will only provide support for the following Operating Systems: Windows 95; Windows NT; Windows 2000; Mac OS 7.0 and up. (Windows 3.11 will not be supported.) Computing Services recommends upgrading to a minimum of Windows 95 if the hardware can support it. Note: For Computing Services to configure a system, students are required to supply all system and driver software (i.e., Bring your own software disks!).

Upon arrival and completion of housing registration, students may bring their CPU to Douglas Centre (across from Health Services and Writing Centre). Every day for the first week of the semester between the hours of 9 a.m. and 3 p.m., TAs will be there to install network cards and any software (e-mail, web browser, etc.) required for Internet connection. If students require configuration after this date, students can bring their computers to Computing Services or call local 3777.

Help

To obtain help, please contact Computing Services by visiting the Help Desk in Lower Mattson, submitting a help request at helpdesk@twu.ca, or contacting the Help Desk at 604.888.7511, ext. 3284. For security reasons, students are required to present student identification for all help requests.

Mattson Centre

Tel: 604.888.7511, ext. 3284

Fax: 604.513.2038

E-mail: helpdesk@twu.ca

Web site: www.uwc.twu.ca

Development Department

Doris Olafsen, Vice-President for Development

Trinity Western University's success in accomplishing its mission of developing Christian leaders for the marketplace is clearly reflected in the growth, development, and education of each student. To continue providing the quality of education and student life that has been the Trinity Western tradition, the University relies on fundraising to generate the necessary revenue to bridge the gap between the income from student tuition and the cost of running and growing the University. Additional funding is raised for student scholarships, capital initiatives, and operational funds. TWU acknowledges that there has, and continues to be, a strong commitment on the part of individuals, churches, businesses, and corporations to give generously to the institution.

The Development Department coordinates all fundraising for the University and student groups and is available during the week to discuss each group's fundraising goals.

Hours: 8 a.m. to 5 p.m.

Monday - Friday

Reimer Student Centre

Tel: 604.513.2033

Fax: 604.513.2061

E-mail: development@twu.ca

Web site: www.twu.ca

Dining Services

Brad Wallbank, Manager, The Front Desk

All students, faculty, staff, and guests are welcome at all campus food outlets. The main dining room is located in the Reimer Student Centre. The Douglas Centre's food outlet is the Lower Caf, which provides snacks and lighter fare. All resident students living in dorm-style housing have access to the Reimer Student Centre Dining Room and Lower Caf through their meal plan or cash. Commuters and those not living in dorm-style housing may purchase a meal plan through Enrolment Services or pay cash.

Meal Plan

The Meal Plan came into being as a result of student surveys conducted over the last few years. The survey findings were then combined with information obtained from several similar institutions to determine the meal plan size, hours of operation, selection of meal choice options, and other aspects. The plan is accessed conveniently through the student ID card. The Meal Plan is the board portion of the semester room and board fee for living on campus. The ID card is activated with the predetermined value at the beginning of each academic semester that can be used at all dining facilities within the University. Every time the ID card is used, the choice value is deducted from the total semester value in the individual's food account. The entire value amount must be used during the semester of purchase, with limited rollover privileges. A statement of account transactions

is supplied three times per semester.

Purchasing this Meal Plan means eating “a la carte,” offering students the opportunity to eat what they wish, when they wish, and where they want to eat on campus. The Canadian government has made a provision for the University to provide the Meal Plan value free of Goods and Services Tax, which is a savings of seven per cent on each transaction. Please request the brochure entitled *Questions about the TWU Meal Plan* for more details.

Hours:

Reimer Student Centre Dining Room

7 a.m. to 9 p.m., Monday - Friday

8 a.m. to 8 p.m., Saturday, Sunday, Holidays

Lower Caf

8 p.m. to 2 a.m., Monday - Friday

8 p.m. to 2 a.m. Saturday, Sunday

Service hours for both facilities are adjusted seasonally.

Reimer Student Centre

Tel: 604.513.2032

Fax: 604.513.2013

E-mail: frontdesk@twu.ca

Web site: www.twu.ca/housing

Ecosystem Study Area

Christopher Hall, Manager

Encompassing all undeveloped natural areas of the Trinity Western University main campus, as well as 57 acres across Glover Road, the Ecosystem Study Area is a beautiful example of God’s creation, providing areas for recreation, relaxation, and outdoor education. While specific university course work and research projects make use of virtually all of the 85+ acres, the two main trail loops—one through the best woodlands of the ESA and one through the front pond and Salmon River area—are the primary areas open to the campus community and public.

The purpose of the Ecosystem Study Area is threefold: 1) to serve as an area open to all for recreation and appreciation of nature; 2) to serve as a living “outdoor laboratory” for university course work and public education; and 3) to serve as a creation stewardship site for protection of plant and wildlife species.

Hundreds of species, including a number of rare and endangered species, have been catalogued in the ESA; ongoing research efforts continue to add to this total. Splendid examples of mature Pacific Northwest temperate rainforest species exist in some portions of the ESA, with highly productive salmon-bearing streams throughout. While of obvious value to Biology, Environmental Studies, and other science departments, the ESA is also of interest to non-science departments as an historic area, a fitness course, and an inspirational area for literary and fine arts students.

In the interest of serving the multiple uses of the ESA, certain areas have been set aside for general public use, while other areas are left in a completely natural state, accessed for research of special projects only by permission from the

campus Ecological Stewardship Committee. It is intended that this division of public and restricted areas strike a balance between heavy impact use and conservation/education use. To that end, a set of rules has been developed for the Ecosystem Study Area as follows:

- Stay on designated trails
- Leave all vegetation and animals in place
- No motorized vehicles, bicycles, horseback riding, or pets

A group of volunteer stewards conducts patrols, research projects, and maintenance projects in the ESA throughout the year. For information about stewarding opportunities, to arrange a group tour, or simply to learn more about the ESA, contact the ESA manager or visit the Ecosystem Study Area pages of the TWU web site.

Tel: 604.888.7511 ext. 2979

Fax: 604.513.2018

E-mail: christopher.hall@twu.ca

Web site: www.twu.ca

Human Resources

Kristen Corrigan, Executive Director

The mission of Human Resources, as providers of professional human resource services, is to support the people of the TWU community in fulfilling God’s call in their lives.

Human Resources does this by:

- equipping TWU’s people to serve with excellence;
- fostering a meaningful and productive work environment;
- recognizing the value and contribution of each individual;
- offering supportive programs for employees and their families.

Hours: 8 a.m. to 5 p.m., Monday - Friday

Reimer Student Centre

Tel: 604.888.751

Fax: 604.513.2061

E-mail: hr@twu.ca

Web site: www.twu.ca/hr

Mail and Courier Services (Mail Centre)

Dick Sather, Operations Supervisor

Mail and courier services include sales of Canadian and U.S. stamps, couriers at discounted rates, printing, laminating, and fax sending and receiving.

A mailbox is assigned and keys are issued to a student upon enrolment and registration and usually remain with the student for the duration of their enrolment (there are some exceptions). Upon conclusion of enrolment, the student is responsible

to return his or her mailbox key to the Mail Centre. The Mail Centre CANNOT forward mail.

Student Mailing Address (Canadian):

(Student Name)
TWU # _____ (Your TWU Mailbox number)
PO Box 900
Langley BC V3A 8R7

Student Mailing Address (U.S. Lettermail Only):

(Student Name)
TWU # _____ (Your TWU Mailbox number)
PO Box 8300
Blaine WA 98231-8300

U.S. Mail Service

There is **lettermail service only** to and from the U.S. on Tuesdays and Fridays.

Parcels and Customs Issues

Due to Canada Customs regulations, TWU is **not allowed to bring parcels and magazines across the U.S. border. Therefore, parcels and magazines from the U.S. must be addressed to the student's Canadian address** (listed above).

To reduce problems in receiving parcels from the U.S., parcels should be sent via the U.S. Postal Service to the Langley address. A Customs declaration (available at any U.S. post office) must be affixed to the parcel. Gifts of a \$60 (Cdn) value or less are duty and GST free.

Note: Parcels sent via courier will be subject to brokerage charges and may be subject to duty and GST depending on value.

Hours: 9 a.m. to 5 p.m., Monday - Friday
(September - April)

Douglas Centre

Tel: 604.513.2140

Fax: 604.513.2011

E-mail: mailcentre@twu.ca

Web site: www.twu.ca

Norma Marion Alloway Library

David Twiest, Director

The Norma Marion Alloway Library plays a key role in students' educational experience. It serves as an extension of the classroom by providing resources and services for research projects, term papers, presentations, and personal growth.

The Library, providing nearly 39,000 square feet of floor space, is located near the centre of campus. It seats more than 350 students and houses a collection of over 180,000 print volumes

and an additional 49,000 microform volume equivalents.

The Library provides a variety of resources, including books, periodicals, documents, microfilms, audio-visual materials, and curriculum text books. University Archives and Special Collections, also housed in the Library, are available for research. Students and faculty also have electronic access to full text data bases, indexes, reference sources, and catalogues of other libraries. To help students make more effective use of its collections, the Library provides the following facilities and services: research assistance, bibliographic instruction, interlibrary loans, 30 public computers, access to the Internet, electronic databases, listening/viewing stations, photocopiers, and individual/group study rooms.

COPPUL membership allows graduate and undergraduate students borrowing privileges at Western Canada university libraries. Other libraries in the Lower Mainland such as Regent College, Columbia Bible College, and Western Pentecostal Bible College have reciprocal borrowing privileges. The Norma Marion Alloway Library is open to the public for on-site use. Arrangements can be made for external borrowing privileges.

The University Archives are located on the upper level of the Norma Marion Alloway Library. The mandate of the University Archives is to preserve and provide access to the unique institutional history of the University. To this end, the Archives acquires, organizes, and preserves archival materials which document the mission, characteristics, decisions, and activities of the TWU community.

At present, the Archives' holdings consist of approximately 80 metres of paper records and 8,000 photographs, as well as video and audio cassettes and several artifacts.

The archivist also selects materials of archival value accumulated by individuals and corporate bodies whose relationship to the University is significant. The Robert N. Thompson Collection and Mel Smith Papers are two such collections.

Tel: 604.513.2023

Fax: 604.513.2063

E-mail: twiest@twu.ca

Web site: www.twu.ca/library

Parent Relations

Heather Thomson, Director

Terry-Lynn Dryfhout, Event Coordinator

Parent Relations provides a liaison between the University and parents of current and past students. All current parents receive *Trinity Western*, the University's magazine, as well as *Campus Connection*, the parents' newsletter. Events include an orientation day for parents of first year students, Parents Weekend, special graduation events, parent prayer partners, and parent evenings. These activities provide an opportunity for parents to interact with faculty, staff, and other parents.

Touch of Home is another unique aspect of the

program, where parents can be assured that their student receives some tender, loving care on special occasions, or just because mom and dad care. Call 604.513.2049 or e-mail dryfhout@twu.ca.

Hours: 8 a.m. to 5 p.m., Monday - Friday
Reimer Student Centre
Tel: 604.513.2033
Fax: 604.513.2061
E-mail: thomson@twu.ca
Web site: www.twu.ca/parents

Parking Services

Parking information is found in the Campus Parking Policy section of the University Policies chapter of this Calendar, and in the Campus Parking Guidelines brochure. Parking regulations are enforced campus-wide year round. The B.C. Motor Vehicle Act is enforced on campus by the RCMP in cooperation with Parking Services. All parking on campus is by permit or by meter only. Overflow parking is available at Fosmark Centre.

Hours: 8 a.m. to 4:30 p.m., Monday - Friday
Parking Services
Facility Services Building
Tel: 604.513.2121, ext. 3032
Fax: 604.513.2040
E-mail: parking@twu.ca

Telecom Services

Karen Nault, Manager

Each residence room is equipped with one local telephone line which has a pre-assigned phone number and voice mail service. Students are required to provide their own telephone set. An outside carrier, chosen by the University, will provide service for students' long distance requirements. Students may apply with the carrier to receive a personal phone card once they have been assigned their room number. With the exception of fourth year housing, the cost for basic phone service is included in the housing fees; however, each student is responsible for his or her long distance charges.

Hours: 8 a.m. to 4 p.m., Monday - Friday
Mattson Centre
Tel: 604.513.2111
Fax: 604.513.2095 or 513.2061
E-mail: telecom@twu.ca
Web site: www.twu.ca

The Front Desk Office (Housing)

Brad Wallbank, Manager

The Front Desk Office wants to contribute to a living and learning environment that promotes individual growth and development, encourages the development of godly Christian leaders, and provides well maintained, safe, secure, comfortable, and affordable housing for full-time students.

The Front Desk Office staff consists of the manager, the facilities assistant, and part-time help.

Most dormitory rooms generally house two students and are supplied with beds, mattresses, and other essential furnishings. No cooking equip-

ment is allowed in the dormitory rooms. Students are expected to provide their own linens, towels, etc. Each residence contains coin-operated laundry facilities.

Robson Hall provides third year full-time students with the option of living in a dorm-style environment but with the facilities to prepare their own meals. It joins Fraser and Douglas Halls, the main women's and men's residence buildings, in providing a variety of dormitory styles to suit the various needs and demands of full-time students. McMillan Hall offers fully independent apartments for fourth year full-time students who desire the advantages of living on campus.

Housing Policies

Accepted full-time students will receive a Residence Application which must be completed and returned to the Admissions Office with a \$200 deposit to reserve a bed. All applications for student housing should be made as soon as possible after acceptance to the University. Priority for housing is given to those who submit a housing application and deposit first.

All full-time students under 21 years of age or who have not attained third year status (57 sem. hrs.) are required to live in residence unless living with their parents or legal guardian. Those students who, due to extenuating circumstances, desire to live off campus, but not with their parents, must appeal for special permission by submitting a written request to the Housing Appeals Committee no later than June 15 for the fall semester and October 15 for the spring semester. Appeals are to be filed at The Front Desk Office.

Specified hours have been established for co-ed visitation. Additional residential housing details are included in the *Student Handbook*, which is provided to students upon arrival.

Hours*: 8 a.m. to 6 p.m., Monday - Friday
*Adjusted seasonally

Reimer Student Centre
Tel: 604.513.2032
Fax: 604.513.2013
E-mail: frontdesk@twu.ca
Web site: www.twu.ca/housing

Trinity Western University Student Association

The mission of the Trinity Western University Student Association (TWUSA) is to promote a maturing and active commitment to Jesus Christ amongst its members; challenging one another spiritually, socially, and intellectually; providing individuals with opportunities for involvement; and positively impacting the life of the University and the community at large.

Every student enrolled in the undergraduate program who pays student fees is a member of TWUSA. The Association elects 13 members to the Representative Assembly, 12 of whom are

elected in the spring and take office the following August. The Freshman Class Representative is elected in September. Student Council is made up of six Executive members, eight representatives, and 15 appointed persons.

The Executive is composed of the President, Executive Vice-President, Vice-President for Finance, Vice-President for Student Relations, Vice-President for External Relations, and Executive Assistant. Each member of the Executive is responsible for a team of non-Executive Council members. These action teams meet to discuss their various areas of responsibility. The Executive Vice-President, as chair of the business meetings, is eligible to vote only in the event of a tie. The Executive Assistant is responsible for the minutes of all Council or Association meetings and does not have a vote. The 13 voting members are the Executive, the Senior, Junior, Sophomore, and Freshman class representatives, and four representatives from each of the four faculties: Humanities and Social Sciences, Natural and Applied Sciences, Professional Studies and Performing Arts, and the School of Business.

The Council includes a variety of appointed, outworker, and publication positions, which play specific roles in the day-to-day functions of TWUSA. The positions, which are appointed by the Executive, are as follows: Communications Coordinator, Environmental Advocate, Events Coordinator, Events Assistants (2), Finance Assistant, Research Coordinator, Executive Officer Assistant, Ground Level Coordinator, *Mars' Hill* Student Newspaper Editor, Multimedia Coordinator, Video Yearbook Editor, Web Site Developer, *The Pillar* Yearbook Editor, Multimedia Coordinator, and Sound and Lighting Coordinator.

New students are encouraged to consider running for Freshman Class Representative or one of several appointed positions that are intentionally left vacant for first year students to apply in the fall.

The Association represents student concerns to the University administration, conducts surveys and hosts forums on current issues concerning campus, and communicates information on administrative decisions to the student body. The President presents students' concerns to the Administrative Council of the University, and the Executive Vice-President does so to the Undergraduate Academic Council.

The Association presents an array of events throughout the year, including the annual Challenge obstacle course, Can/Am Hockey Game, Hootenanny variety show, Children's Carnival at Harvestfest, and the week of chapels called P&R. The Ground Level Committee presents regular bands and coffeehouse-style concerts. The Video Yearbook presents students with a compilation of the year's best footage, shown at a year-end all-campus barbecue.

TWUSA offers the student body services like the Multimedia Editing Suite, a system that is available for student groups, dorms, and off-campus groups to use in creating their own multimedia productions. Students may send faxes, obtain discount photocopying, have questions answered, or bring their concerns to the Council member at the reception desk.

TWUSA also sets aside considerable amounts of money for their student Initiative Proposal Budget. Students who have unique initiatives, which will benefit students and the community, are

encouraged to bring them to Council for consideration.

TWUSA oversees and sponsors various student clubs on campus that round out students educational and social experiences while at TWU. There is a growing number of clubs on campus including: Impact Dance Team, Photography Society, The Society of Future Teachers, Chemistry Club, Pythagorean Society, TWU Association of Pre-Health Professional Students, Student Business Association, Lester B. Pearson Society, Music Guild, Nursing Student Association, and Undergraduate Psychology Student Initiative.

The Student Association welcomes all students to become involved in their student government. It presents an opportunity to glorify God by serving the campus community, being involved with the decisions of the administration, and gaining incomparable leadership experience in the political and business arena. With the energy of a dedicated and talented team, the Council exists to help the University progress toward the fulfilment of its mission.

Hours: 9 a.m. to 5 p.m., Monday - Friday
(September - April)

Reimer Student Centre, Third Floor

Tel: 604.888.7511, ext. 3419

Fax: 604.513.2014

E-mail: twusa@agape.twu.ca

Web site: www.student.twu.ca/twusa

University Bookstore

Ed Leung, General Manager

Trinity Western University Bookstore offers a warm, inviting shopping atmosphere and seeks to serve both the campus and surrounding communities. All the students' course-related needs can be satisfied here, including new and used textbooks, specialized course materials, computer software and accessories, and a broad range of school supplies. In addition, students can take advantage of acquiring selected computer software at educational prices.

The general book department includes a wide selection of religious books, classics, and academic reference titles. At any time, the bookstore's knowledgeable staff is happy to place a special order for students on items that may be hard to find or not in stock. Be sure to come in and check out the store's TWU logo clothing section, unique gift displays, an excellent assortment of greeting cards, and a broad choice of Christian music CDs.

To serve the needs of the campus community, the University Bookstore offers students an opportunity to return textbooks at the beginning of each semester according to a stated refund policy. During the academic year, the bookstore may buy back certain textbooks that students no longer require. Out-of-town customers can take advantage of the toll-free phone number and mail order service. The University Bookstore invites everyone to visit where friendly staff are happy to serve its customers.

Hours (all year)

9 a.m. to 5:30 p.m., Monday - Friday

10 a.m. to 4 p.m., Saturday

Convenience Store (September - April)

5:30 p.m. to 8 p.m., Monday - Thursday

University Bookstore
Reimer Student Centre

Tel: 604.513.2005
Toll free: 1.800.882.3188
Textbook: 604.513.2007
Fax: 604.513.2062

E-mail: bookstore@twu.ca
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Writing Centre

The Writing Centre is a free cross-disciplinary service available to assist all students with their academic writing assignments. Trained tutors help students on an individual basis with writing tasks such as choosing a topic, formulating a thesis, generating ideas, organizing an outline, assessing paragraph development, and revising sentence structure, grammar, word choice, and punctuation. Supervisors: Maryann Jantzen and Julie Moran
Appointment schedules are posted weekly beside the Writing Centre door.

Douglas Centre, Second Floor

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