

STUDENT FEES, FINANCIAL AID AND AWARDS

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Undergraduate Tuition and Student Fees 2003-2004

Fees for 2004-2005 will be available November 2003. Please contact the Admissions Office for a copy: 1.888.GO.TO.TWU.

Since the programs and policies of the University are under continual review, the right is reserved to change the schedule of fees and charges without notice. Amounts below are 2003-2004 rates unless otherwise noted.

Tuition Fees

1. Undergraduate Student

- | | |
|--------------------------|----------------|
| a) 0.5 – 3 sem. hrs. | \$214/sem. hr. |
| b) 3.5 or more sem. hrs. | \$427/sem. hr. |

The following are tuition totals per semester for selected enrolment levels:

9 sem. hrs.	\$3,843
12 sem. hrs.	\$5,124
15 sem. hrs.	\$6,405
18 sem. hrs.	\$6,832

Students taking more than 15 sem. hrs. are entitled to the next 2 sem. hrs. at no additional charge. Any sem. hrs. taken over and above 17 sem. hrs. are charged at the regular rate. The 50 per cent rate (\$214) is only available to undergraduate students taking 3 or fewer sem. hrs. Undergraduate students enrolled in more than 3 sem. hrs. will pay the full rate for all their sem. hrs. Students who wish to take more than 19 sem. hrs. require approval from the Dean of the Faculty in which the student is majoring.

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|--------------|----------------|
| c) Audit Fee | \$142/sem. hr. |
|--------------|----------------|

2. Summer Sessions

Contact the Global Learning Centre at 604.513.2067.

Residence Fees (per semester per person)

- | | |
|---------------------------------------|---------|
| 1. Food Services and Residence Halls* | \$3,645 |
| Economy rooms* | \$3,545 |

**Note: The above fees include room and board and reflect a medium to light meal plan. Alternative meal plans are available.*

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|---|---------|
| 2. Junior Residence (Robson Hall) | \$2,105 |
| 3. Senior Student Housing (McMillan Hall) | |
- Prices vary depending on apartment size. Rent is paid monthly. Meals are not included.

Additional Fees (per semester)

- | | |
|--|---------|
| 1. Laboratory and Activity Fees: Visit Course Timetables section at www.twu.ca/es (per course for consumable materials) | |
| 2. Student Association Fee: | |
| Full-time student (12 or more sem. hrs.) | \$33 |
| Part-time student (3.5–11 sem. hrs.) | \$16.50 |
| 3. Student Publication (per year): | \$42 |
| (3.5 or more sem. hrs.) | |

- | | |
|---------------------------------|-------|
| 4. Applied Music Lessons: | |
| 12 half-hour lessons | \$427 |
| 12 one-hour lessons | \$854 |
| 5. Parking Permit (Sept.–April) | \$135 |
| (plus applicable taxes) | |

6. Health and Accident Insurance

All residents of B.C. (including students) are required, by law, to enrol themselves and their dependants with the Medical Services Plan of British Columbia (MSP of B.C.). It is mandatory to purchase and maintain medical insurance; this also applies if a student attends Trinity Western University on a student visa. The University encourages students to fully comply with this regulation (the fees are nominal for the coverage and protection provided). If a student has equivalent medical coverage and chooses not to purchase Canadian medical insurance, the student must file an “Election to Opt Out” statement with the provincial government. For forms and further information, contact Medical Services Plan of B.C. at 604.683.7151 or www.hlth.gov.bc.ca/msp. New residents are eligible for benefits after completion of a waiting period of three months; contact a private insurance company for coverage during this period. More information on B.C. health care and interim medical coverage is available from TWU’s Health Services at 604.513.2024.

It is the student’s responsibility to have adequate hospital and medical insurance coverage. Those who do not have medical coverage bear the costs, which can be expensive. The University assumes no liability for any failure by the student to maintain adequate medical (or dental) insurance, nor is the University responsible for any costs not covered by the student’s personal insurance plan. It should be understood that the University itself carries no medical, hospital or dental insurance coverage on students’ behalf.

Miscellaneous Fees

- | | |
|-------------------------------------|------|
| 1. Application Fee (non-refundable) | \$35 |
|-------------------------------------|------|
- All applications for enrolment must be accompanied by a \$35 payment.

- | | |
|--|-------|
| 2. Course Registration Deposit (for new and re-enrolling students) | \$150 |
|--|-------|
- A deposit of \$150 is required with course selection for new and re-enrolling students applying for the fall semester. (Re-enrolling students are returning students who have not been in attendance at the University for one semester or more.) The deposit will be credited toward payment of fall semester fees. The deposit is fully refundable if notice of cancellation of enrolment is received no later than July 15. After July 15, the entire deposit will be forfeited if the student does not enrol for the fall semester. Students applying for other semesters should check with the Admissions Office for deposit due dates and cancellation deadlines. All Course Registration Deposits sent by mail should be addressed as follows:

*Trinity Western University
Director of Admissions
7600 Glover Rd.
Langley, BC V2Y 1Y1*

- | | |
|-----------------|-------|
| 3. Room Deposit | \$200 |
|-----------------|-------|
- All students who wish to apply for campus housing are required to forward a room deposit as

early as possible to confirm a room reservation. This deposit is non-refundable after June 15. A student will not be considered for housing until the Student Information (University Housing Resident) form, the Room Deposit, and the Course Registration Deposit have been received by the Admissions Office. The deposit will be credited toward payment of fall semester residence fees; however, students who enrol in courses but who choose not to occupy a previously reserved room will forfeit their Room Deposit. Students applying for other semesters should check with the Admission Office for deposit due dates and cancellation deadlines. All Room Deposit payments sent by mail should be addressed as follows:

*Trinity Western University
Director of Admissions
7600 Glover Rd.
Langley, BC V2Y 1Y1*

4. Security Deposit

Students enrolled in 3.5 or more sem. hrs. \$100
Security Deposit is a refundable deposit required of all undergraduate students. The deposit will be used to cover damage or breakage in a student residence or academic lab and other areas of student indebtedness to the University including outstanding parking and library fines, etc. The deposit is refunded, less any outstanding charges, at the end of a student's studies at the University. Maintenance of the Security Deposit is required of all students during their attendance at the University. Should there be any charges against this deposit, reinstatement to the full amount by the beginning of the next semester at the University will be required.

5. **Transcripts** \$5
Plus \$2 for each additional copy ordered at the same time. Payment by bank draft, certified cheque, money order, or credit card only.

6. **Letters of Permission** \$25
Maximum of five courses per institution per request

7. **Returned Cheque**—regardless of reason \$15

8. **Late Registration Fee** \$50
This fee is applicable to all course registration after the first week of the semester (usually devoted to orientation, registration).

9. **Late Payment Fee** \$50
This fee is applicable for those students who do not make their payments on time. This fee is over and above interest charges incurred on overdue accounts.

10. **Late Graduation Application Fee** \$50

11. **Confirmation of Registration Letters** \$5

Payment of Fees

Undergraduate students may pay their fees in full when they register, or adopt one of the following plans for Fall 2003. Similar payment options are available for the Spring 2004 semester.

1. Students who pre-register for courses prior to September are required to pay a minimum 50 per cent of their total fees by the pre-registration validation deadline of August 8 to secure enrolment in selected courses. See the fee schedule below to establish the amount required.

2. Students who do not pre-register for courses prior to September are required to pay a minimum 50 per cent of their total fees by September 5, the end of the first week of the semester. See the fee schedule below to establish the amount required.

3. New Payment Option – Four equal payments per semester by pre-approved credit card payment. Contact Enrolment Services at 604.513.2070 for more information.

Fee Schedule to Establish 50 Per Cent Required by

August 8

Full-time Resident \$5,150

Full-time Junior Resident \$4,350

Full-time Commuter \$3,300

Part-time Commuter -
7–11 sem. hrs. \$2,450

Part-time Commuter -
3.5–6 sem. hrs. \$1,540

Part-time Commuter -
0.5–3 sem. hrs. Payment in full
(# sem. hrs. x \$214)

Make cheques payable to:

Trinity Western University
(include student name and student number on the cheque)

Mail the payment to:

*Trinity Western University
Attention: Enrolment Services*

Canadian mailing address:
*7600 Glover Rd.
Langley, BC V2Y 1Y1*

U.S. mailing address:
PO Box 1409, Blaine, WA 98231-1409

4. The balance of fees is due on October 15 for the fall semester and February 15 for the spring semester.

5. The Royal Bank has created a credit line for students who need financial assistance. Application forms are available from the Financial Aid Office.

6. Telebanking and Internet Banking

7. Students may make payment of fees at any bank if the information below is provided. Request a bank wire be sent to:

*Royal Bank of Canada
19888 Willowbrook Drive
Langley, BC*

Routing/Swift Codes:

for International funds - ROYCCAT2

for American funds - 021-000021

not needed for Canadian funds

Bank Transit Number - 02880-003

For Canadian funds:

Deposit to TWU Account - 100-759-0

For US funds:

Deposit to TWU Account - 406-730-2

When transferring money electronically, fax a copy of the bank receipt to TWU at 604.513.2096, Attn. Enrolment Services. **Please enclose the student's name and ID number.**

Please note that the receiving bank may charge a bank transfer fee.

8. Student Loans

Approved Government Student Loans and Grants can be applied to the August 8th payment but the student MUST forward a copy of the Notification of Award letter received from the Student Services Branch in your province to Enrolment Services at Trinity Western University by the payment deadline of Friday, August 8, 2003 for the fall semester and Friday, December 5, 2003 for the spring semester.

B.C. students can print this information at www.bcsap.bc.ca. To obtain this information, students must enter their Social Insurance Number, loan application number, and birth date.

Canadian students from provinces other than B.C. should fax a copy of their loan notification letter to Enrolment Services.

U.S. students must obtain a copy of their loan confirmation letter (from loan guarantor) and fax it to Enrolment Services.

For further information, contact the Financial Aid Office at 604.513.2031.

Withholding of Documents

If there is any outstanding indebtedness to the University, degree parchments, transcripts, and grade reports will not be released until such matters have been cleared with Enrolment Services.

Refunds

Students who find it necessary to withdraw from the University after completing registration and whose withdrawal is approved by the Student Life Office will be granted refunds as outlined below.

1. Tuition Fees: During the first two weeks of the semester (usually devoted to orientation, registration, and the beginning of lectures), full refund of tuition charges will be made less a \$150 withdrawal fee. During the third week of the semester, a 75 per cent refund will be made, with further refunds decreasing by intervals of 10 per cent per week and no refund after the sixth week.

*Note: Calculations depend upon the date of receipt of the withdrawal form in the Student Life Office.**

2. Food Services: In the case of full academic withdrawal from TWU residence, an administration fee of \$100 (plus applicable GST) is charged to the student's meal plan and the balance of the unused portion of the meal plan is refunded.*

3. Residence Fees: Refunds for residence room rental will be calculated on the same basis as refunds for tuition fees. During the first week of the semester, full refund will be granted less \$200 for the Residence Withdrawal Fee.*

* Refund cheques are not issued for amounts of \$15 or less. Balances of \$15 or less will be held for six months.

Financial Aid Program

Corwin Koch, Director

The Financial Aid program at Trinity Western University includes scholarships, endowments, grants, loans (Canadian and United States governments), and campus employment opportunities. These may be extended to the student singly or in combination. All students seeking financial assistance should also apply for any assistance available from local, regional, provincial, or state sources.

Trinity Western University Scholarships and Grants

Awards are allocated on an annual basis. Application forms are available online at www.twu.ca./awards in November. Awards are offered only to students admitted by February 28 ("early admission" is acceptable) and cannot be offered to students who are admitted on academic probation. Awards in combination may range in size from \$400 to full tuition per academic year. Awards are not available for summer courses.

Application Deadlines

1. Returning undergraduate students: March 4 (Scholarships, Grants, and Endowment Awards)
2. New and transfer undergraduate students: online applications must be submitted by 12 midnight February 28 (President's Scholarship and Financial Awards applications)
3. Graduate students: May 1 (Scholarships and Grants); October 17 (Endowment Awards)

Late applications may be considered.

Factors considered in awarding scholarships and grants include academic achievement, financial need (as defined by BCSAP), and evidence of student effort at self-help in terms of summer and part-time employment. Only full-time students (12 sem. hrs. or more for undergraduate students, 9 sem. hrs. for graduate students) are eligible for financial assistance.

Awards are made on an annual basis, with one-half of the award applicable to the fall semester fees, the balance to the spring semester.

All scholarships and grants require at least a 2.00 cumulative GPA. Individual awards may have specific cumulative GPA requirements.

Pastoral or Missionary Grants

Pastoral missionary grants are available to students who demonstrate financial need. To qualify for these grants, the applicant or one parent must be in full-time pastoral or missionary work and have demonstrated financial need.

Residence Grant

The TWU Residence Grant is for first-year students from outside the Lower Mainland who reside in Canada and are Canadian citizens, and who are living in residence.

President's Scholarships for Excellence in Leadership and Academics

Students must achieve an A in each of their best six subjects, four of which must be Grade 12 academic courses. Leadership qualities and extra-curricular involvement will also be assessed. First year value of the scholarship is \$7,500, with a potential four-year value of \$30,000. The application deadline is February 28. If interested, students should refer to the web site for further information and for a special online application form which includes current requirements.

Note: Applicants must attend Trinity Western University within two years following completion of high school without attending any other post-secondary institution and must enrol in a minimum of 15 sem. hrs. per semester. U.S. students must have a minimum score of 1200 for S.A.T. and 26 for A.C.T. to be eligible to apply.

Campus Employment

Students who wish to apply for campus employment must do so through the Financial Aid Office. All students selected for campus employment will be notified by e-mail of their eligibility. This e-mail will also contain information on how to access these campus employment opportunities.

Loans

A variety of provincial and federal programs make loans available to university students. TWU urges students to evaluate their personal financial situation carefully with a view to avoiding accumulation of excessive educational debts. However, for many students, responsible borrowing is an important means of meeting educational costs, and the University's Financial Aid Office is prepared to offer students counsel and assistance in applying for aid under applicable government programs.

British Columbia Student Assistance Program (BCSAP)

This program is open to British Columbia residents who cannot finance their education without assistance. The amount of aid awarded is based on a standard means test developed by the federal and provincial governments. In most cases, it is in the form of a federal Canada student loan combined with a provincial grant or British Columbia student loan. The loans must be repaid, and are repayable six months after graduation or withdrawal from full-time studies. The interest on loans start accruing to the student upon graduation or upon withdrawal from full-time studies. Students without employment at the end of the six-month grace period may apply for the interest relief program through their banking institution for an extension on their loan.

Students enrolled in post-secondary education may be considered for non-repayable grants as a part of their assessment for B.C. student assistance. Eligibility for this grant is based on financial need and the number of months of post secondary studies taken as determined by federal-provincial

criteria. The total maximum loan/grant package for a 34-week period is \$9,350 for students without dependants and \$14,790 for students with dependants. In both instances, the first \$5,610 or 60 per cent of assessed need, whichever is less, will be federal loan, and the remainder will possibly be grant money from the provincial government (depending on year of study). Both federal and provincial amounts may vary because of new federal or provincial guidelines.

To be eligible for aid through BCSAP, applicants must be Canadian citizens or permanent residents (landed immigrants). In addition, official residency in British Columbia must be established according to the federal-provincial criteria.

Under present regulations students will receive all of their Canada student loan in the fall and their B.C. student loan or grant in January. Students must pick their documents up from the Financial Aid Office at the beginning of each semester. Students may also apply for loans during the Summer session if they are enrolled full time continuously over a period of 12 weeks.

Out-of-Province Students

Students from provinces other than B.C. must apply for government student loans through their home province. Students who are eligible may receive \$165 Canada student loan per week to a maximum of \$5,610 for a 34-week period or 60 per cent of assessed need, whichever is less.

Loans for United States Citizens

United States citizens or nationals studying at Trinity Western are eligible to apply for the Stafford Loan program, both subsidized and unsubsidized. Application is made to a private commercial lender in the student's home state, a private non-profit agency, or the federal government. All applicants must also complete a Free Application for Federal Student Aid (FAFSA) and send it to the U.S. Department of Education so that a standard needs assessment may be performed. The TWU school code for the FAFSA is G09486. Blank FAFSAs are available from Trinity Western, the Internet, or financial aid offices at U.S. colleges and universities. Trinity Western requires a complete copy of the Student Aid Report to complete the Stafford Loan Application. Parents may also apply for a PLUS loan.

International Students

Students who are not residents of Canada and who require financial assistance to attend TWU must arrange such assistance in their country of origin before arrival in Canada. Although TWU permits non-Canadian students to compete for scholarships, it must be stressed that non-Canadian students should not predicate their tuition and living expense estimates upon these sources. Any student may seek employment in Canada but the employer must receive approval from the Canada Employment Centre (CEC) to hire a foreign worker before the student can obtain an Employment Authorization. Only those who have skills that are in demand will get approval by CEC. Such students are expected and required by federal law to have sufficient funds guaranteed for their education prior to arrival in Canada.

Endowment Awards

There are a number of companies, interested groups, individuals, and organizations which provide special donor awards for qualifying students at Trinity Western. These awards are given to students who have completed a full year of academic study at TWU, have demonstrated leadership experience while at school, and have financial need. All awards require a minimum 2.0 cumulative GPA and students must be enrolled in at least 12 sem. hrs. per semester. To see a listing of TWU's endowment awards, visit www.twu.ca/awards.

Financial Aid Office

Corwin Koch, Director

The Financial Aid Office seeks to provide potential and current students with timely financial information, counsel, and funding, thereby ensuring that every reasonable effort has been made to enable students to meet their educational expenses in a fiscally responsible manner.

Hours: 8:30 a.m. to 4:30 p.m., Monday - Friday

Mattson Centre

Tel: 604.513.2031

Fax: 604.513.2064

E-mail: awards@twu.ca

Web site: www.twu.ca/awards