PARKING VIOLATION APPEAL FORM

PLEASE READ before proceeding
Appeals may not be discussed at the desk. Paperwork only please!

- You may challenge or appeal certain violations within seven (7) calendar days of issuance. We will not accept appeals past 7 days.
- Refer to TWU Parking Guidelines at www.twu.ca/parking before appealing a ticket. By parking on this campus, you are expected to read, understand, and comply with TWU Parking Guidelines. The guidelines will be the basis of Parking Service's decision on your appeal.
- Listed below are examples of parking violation appeals that have been denied:
  - Parking on a yellow curb, white lines, yellow lines
  - Parking Permit not displayed
  - Parking in a fire lane, handicapped spot, reserved spot
- The following reasons are not considered grounds for an appeal:
  - "I didn't know I had to pay for parking"
  - "Others were parked there and didn't receive tickets"
  - "I was just running in to drop something off"
  - "I didn't have time, I was running late"
  - "I didn't know I couldn't park there"
  - "I've parked there before and didn't receive a ticket"
  - "I already pay enough for parking, I shouldn't have to pay a ticket too"

Violation cancellations will be at the discretion of Parking Services only

Name: _____

Student Number: _____

Ticket Number: _____

Date of Appeal: _____

Email: _____

Phone Number: _____

Appeal:

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For office use only

Appeal Results & Comments: _____

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