Visiting Student Admission to Graduate Studies

Policy Administrator:

Registrar

Approval History:

May 10, 2016; Senate Motion #2015/16–077

Purpose:

To create a category of students that can take courses at the graduate level without a full admission to the program.

**The objectives of this policy are:**

* To facilitate visiting students in a program who don’t intend on degree completion
* To facilitate students quick entry to the program
* To limit the amount of courses one could take without a full admission to a program

Scope of this Policy:

School of Graduate Studies (not all programs are required to admit visiting students)

Policy Statement:

A visiting student, who is deemed qualified by the program director, may audit or take courses for credit for a variety of reasons. (e.g Letter of Permission, single courses taken for personal or professional development, to get started in the program based on a quick timeframe). Visiting students will be restricted to 3 courses attempts or 9 semester hours, whichever is less. Further study would require full admission to a program (Letter of Permission excepting).

Admissions Requirements would include a short form admissions application outlining previous education experience. Unofficial transcripts may be required to verify degree as well as program readiness. Visiting students must still meet English proficiency requirements.

Monitoring Data:

Registrar will report to the VPRGS the number of visiting students per year and the number of semester hours taken per visiting student.

Last updated September 9th, 2016 at 12:20pm by Nhien Pham