

Student Name: _____

ID#: _____

Advisor Name: _____

Anticipated Graduation Date: _____

BUSINESS ADMINISTRATION CONCENTRATION/MINOR CHECKLIST (30/24 s.h.)

2013-14 ACADEMIC CALENDAR

THIS CHECKLIST IS INTENDED TO ASSIST STUDENTS AND ADVISORS IN ENSURING THAT ALL CONCENTRATION/MINOR REQUIREMENTS ARE MET. IT IS THE RESPONSIBILITY OF THE **STUDENT** TO ENSURE THAT ALL REQUIREMENTS FOR THE GRANTING OF A DEGREE HAVE BEEN MET.

CONCENTRATION (30 s.h.)

A minimum grade of C is required in all courses.

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
<input type="checkbox"/>	BUSI 111	3		<input type="checkbox"/>	BUSI ____	3	Must be 100 or 200 level.
<input type="checkbox"/>	BUSI 121	3		<input type="checkbox"/>	BUSI ____	3	Must be 300 or 400 level.
<input type="checkbox"/>	BUSI 176	3		<input type="checkbox"/>	BUSI ____	3	
<input type="checkbox"/>	BUSI 231	3		<input type="checkbox"/>	BUSI ____	3	
<input type="checkbox"/>	BUSI 280	3		<input type="checkbox"/>	BUSI ____	3	

MINOR (24 s.h.)

A minimum grade of C is required in all courses.

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
<input type="checkbox"/>	BUSI 111	3		<input type="checkbox"/>	BUSI 280	3	
<input type="checkbox"/>	BUSI 121	3		<input type="checkbox"/>	BUSI ____	3	Must be 300 or 400 level.
<input type="checkbox"/>	BUSI 176	3		<input type="checkbox"/>	BUSI ____	3	
<input type="checkbox"/>	BUSI 231	3		<input type="checkbox"/>	BUSI ____	3	

➤ **NOTE:** A total of 30 s.h. of credit, including a minimum of 12 s.h. of upper-level credit is required to complete a Concentration. A total of 24 s.h. of credit, including a minimum of 9 s.h. of upper-level credit is required to complete this Minor. A minimum overall (cumulative) GPA of 2.00 is required for graduation.

➤ **NOTE:** In order to be eligible for graduation you must complete an Application for Graduation via the Student Portal and submit a completed checklist to the Office of the Registrar by April 30 of the year prior to your completion (there is no fee to apply for graduation). Once your complete application has been received, a degree audit will be completed for you. This audit will confirm which courses are still outstanding in order for you to complete your degree.