

## Confidential Reference: Employer – Recent

Please type or print clearly

**Note to the Applicant:**

Enter your name and address on the right. Please provide a stamped envelope for the referee addressed to:

Post-Degree B.Ed. Program  
 School of Education  
 Trinity Western University  
 7600 Glover Road  
 Langley, BC  
 Canada V2Y 1Y1 **OR**

The completed form can

Emailed to  
[june.smith@twu.ca](mailto:june.smith@twu.ca)

**Applicant:**

Rev.     Dr.     Mr.     Mrs.     Miss     Ms.

First Name, Middle Name, Last Name (s):

Address:

City:

Tel:

Province/State:

Country:

Postal/Zip Code:

Email:

**Reference:**

Rev.     Dr.     Mr.     Mrs.     Miss     Ms.

First Name, Middle Name, Last Name (s):

Position:

Company:

Address:

City:

Tel:

Province/State:

Country:

Postal/Zip Code:

Email:

1. How long have you known the applicant?

2. In what context/relationship?

3. Dates of Employment with Company:

4. How well do you know the applicant?     Very Well     Well     Casually

5. Evaluate the applicant's initiative and responsibility.

---

---

---

---

---

---

---

---

6. Comment on the applicant's interpersonal skills. What is his/her influence on others?

---

---

---

---

---

---

---

---

7. In what ways has the applicant demonstrated that he/she has an inquiring mind?

---

---

---

---

---

---

---

---

## Confidential Reference: Employer – Recent (continued)

8. Evaluate the applicant's reliability, punctuality, and creativity.

---

---

---

---

---

---

---

---

9. Comment on the applicant's work ethic, ability to handle responsibility, and multi-task.

---

---

---

---

---

---

---

---

10. As an aid to our evaluation, we would appreciate any additional information which you can provide in terms of specific strengths and/or weaknesses of the applicant.

---

---

---

---

---

---

---

---

In consideration of the applicant's suitability for study and overall potential for success, please check one of the following:

- |   |   |
|---|---|
| <input type="checkbox"/> I highly recommend           | <input type="checkbox"/> I recommend        |
| <input type="checkbox"/> I recommend with reservation | <input type="checkbox"/> I do not recommend |

Signature: \_\_\_\_\_ Date: \_\_\_\_\_