



PARENT HANDBOOK

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WELCOME TO CAMP

To Trinity Western Camp Families & Guardians,

We are excited to welcome you to our campus this summer and we cannot wait to meet you!

This handbook is a helpful tool to guide your experience this summer. We are looking forward to the fun filled adventures ahead.

Our mission for this summer is to provide kids with a safe, fun and loving environment for kids of all walks of life to come learn and grow. We have embedded our values of faith, respect, relationships and learning into our camps. Our camps have been created to foster friendship, curiosity, creativity and growth in your children.

If you have any concerns or questions along the way, feel free to contact us at camps@twu.ca.

Summer Day Camp Staff of 2022

First Day of Camp!

Registration & Forms

Yay! Today is the day your child gets to come to camp!

We recommend taking a look at our campus map prior to your arrival, as well as arriving 15min early on the first day. Please ensure that you have filled out all your forms and printed them off prior to arriving for registration. You can find the necessary forms online at twu.ca/twucamps and they will also be sent directly to your email inbox a few days prior to your first day.

We are excited to meet you!

Hours of Operation

Our **Summer Camps** run from **9:00am to 3:00pm** with the exception of our **half-day Funzone Camps**; these morning camp runs from 9:00am to 11:30am.

Ensure to take a look at our Before and After camp care option with an *additional fee* to accommodate to your needs.

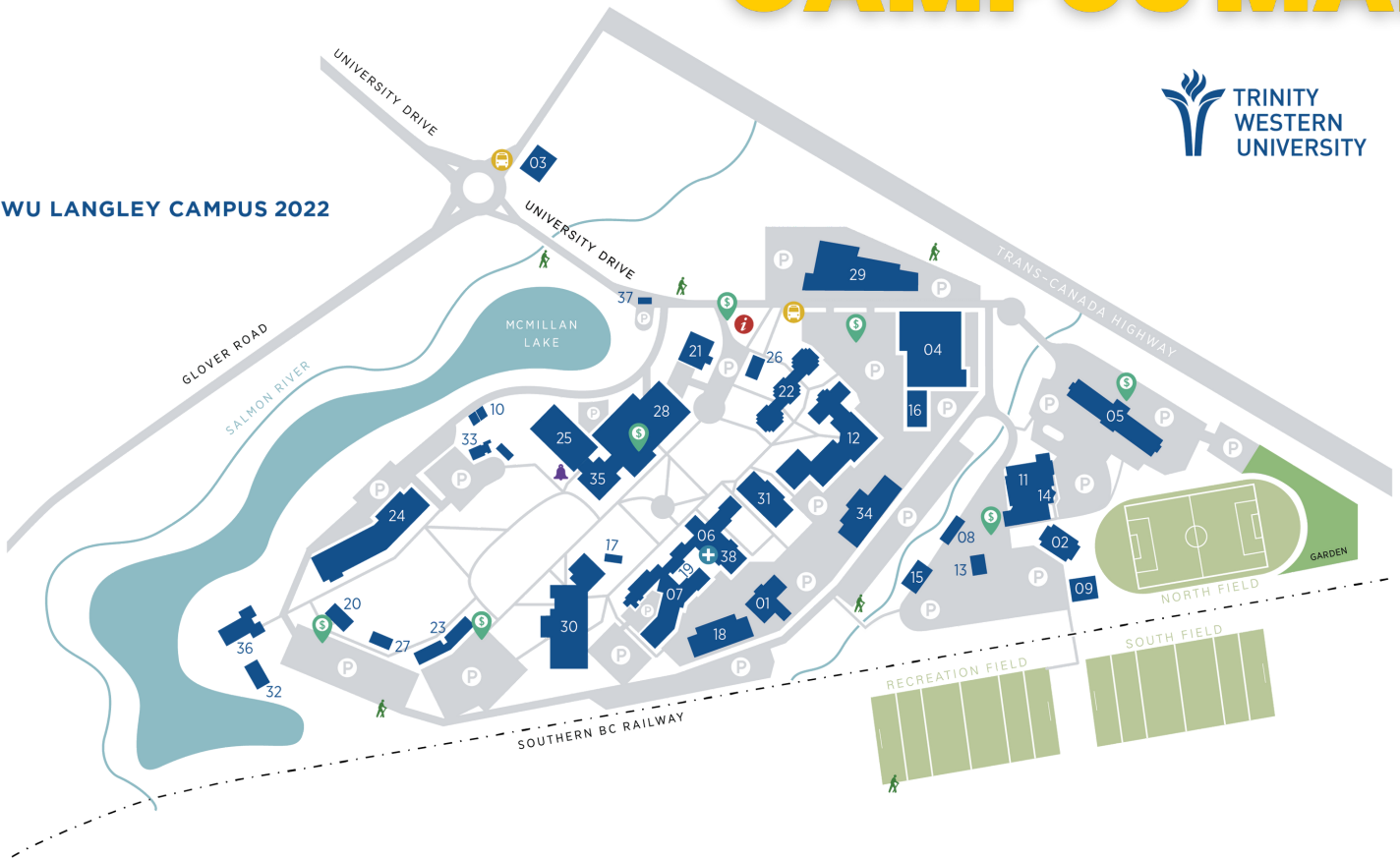
Location

Most of our camps will be taking place at 22500 University Drive on the Trinity Western University Langley Campus. You will receive an email a few days before indicating where on campus your camp will meet.

CAMPUS MAP



TWU LANGLEY CAMPUS 2022



- | | | | |
|-------------------------------|-------------------------------------|----------------------------------|-----------------------------|
| 1. Campus Services | 11. Fosmark Centre | 21. Mattson Centre | 31. Robson Hall |
| 2. CANIL Harvest Centre | 12. Fraser Hall | 22. McMillan Hall | 32. Strombeck Portable |
| 3. Catholic Pacific College | 13. Fraser River Counselling Centre | 23. Music Building | 33. Seal Kap House |
| 4. David E. Enarson Gymnasium | 14. Graduate Collegium | 24. Neufeld Science Centre | 34. Skidmore Hall |
| 5. DeVries Centre | 15. Grounds Department | 25. Norma Marion Alloway Library | 35. Trinity Commons |
| 6. Douglas Centre | 16. Gym Portable | 26. Ubuntu Pavilion | 36. Vernon Strombeck Centre |
| 7. Douglas Hall | 17. Hanson Garden Chapel | 27. Portable 1 & 2 | 37. Welcome Centre |
| 8. Ezra House | 18. Jacobson Hall | 28. Reimer Student Centre | 38. West Coast Collegium |
| 9. Field House | 19. Jordan Thiessen Courtyard | 29. Robert G. Kuhn Centre | |
| 10. Fire Pump House | 20. Marlie Snider Collegium | 30. Robert N. Thompson Centre | |
-
- | |
|--------------------|
| PARKING |
| PARKING METER |
| CAMPUS INFORMATION |
| BELL TOWER |
| BUS STOP |
| WELLNESS CENTRE |
| TRAIL ENTRANCE |

How to Prepare for Camp

WHAT TO BRING TO CAMP

- ☑ Nutritious Nut-Free Lunch
- ☑ Water Bottle
- ☑ Sunscreen & Hat
- ☑ Running Shoes
- ☑ Active Wear Clothing
- ☑ Extra Layers & Rain Gear

WHAT NOT TO BRING

Nuts/Peanuts
Electronic Devices
Valuables
Money



Healthy Food & Snacks

Here at TWU we want to encourage healthy choices, especially when it comes to food. Please pack your child a healthy and nutritious lunch along with snacks. This will help your child to have the necessary energy to run and play all day long! We DO NOT have refrigerators or microwaves at camp so please plan accordingly. To help keep food fresh and cold we recommend using insulated lunch bags along with frozen water bottles. Avoid foods that spoil easily to keep your children safe!

As we know the summer can be hot, we will be having regular water breaks in our camps so make sure to pack a reusable water bottle so we can refill it when it gets empty. Try freezing water bottles the night before to keep water colder for longer.

Ensure to bring sunscreen, hat and sunglasses for your child, this will help protect your child from UV rays. Our staff are dedicated to ensuring the safety and mitigation of heat-related illness this summer & your diligence to being prepared helps us to have a fun and safe experience!



About Us & Our Team

Our team is made of current or previous TWU students! All of our counsellors are fun, caring and ready to fully invest in your child to make your child's experience positive! All of our counsellors have First Aid and CPR- C training and have undergone extensive pre-camp training. Our specialty camp counsellors have years of experience in their fields and activities to best lead your children!

Camp Inclusion

At TWU we believe that everyone should have the opportunity to attend camp. We have a group of support staff to help provide support to counsellors when difficult situations arise. The main role these staff play is to ensure that children with all ranges of abilities are able to have a fun and rich experience at camp through making activities accessible to all. If your child needs special support, we ask that you let us know before the start date to ensure we have appropriate staffing. All information will be kept confidential and only shared with counsellors directly working with your child. Unfortunately, at this time we are unable to guarantee one on one support for the whole week.

Supervision Ratio
of 1:12

IMPORTANT INFO

Medication

If your child needs medication throughout the week we are more than happy to accommodate! We ask that you fill out the medical consent form as well as the administration of prescribed and non-prescribed medication form. Medication will be stored with the counsellors in the first aid kits and will be given to the child when necessary. Campers are not allowed to keep medication on them.

Medical Emergencies

Your child's safety is very important to us, and activities will be planned to avoid any unsafe activity. Activities are always monitored to ensure safety standards are maintained. All our staff have current first aid training and always carry first aid kits with them. In the unlikely case of a serious medical emergency, counsellors and camp staff will respond immediately to the situation and necessary emergency services will be contacted. Parents/ guardians will be contacted immediately by the camp coordinator. If they cannot be reached, your emergency contact on your medical form will be called. Please make sure the contact information is accurate and let us know if anything changes.

Before/After Camp Care

If you require care beyond the hours of 9:00am-3:00pm we have before and after camp care. Before camp care runs from 8:00am-9:00am and after camp care runs from 3:00pm-4:30pm. To register please do so on our website or email us at camps@twu.ca. It is essential that your child is registered to participate to ensure we have enough staff.

Frequently Asked Questions

What if my child can't make it to camp?

In the case that your child cannot make it to camp we ask that you call us at 604.888.7511 ex. 2496.

What if my child is sick?

If your child is sick, we ask that they stay at home to avoid their illness spreading to other campers. We are sorry for any inconvenience this may cause. If your child becomes sick throughout the day, we will call the parent/ guardian on your medical forms.

What if I need to pick up my child early?

We can totally make this work! Just let your child's counsellor know. They will instruct you where you can pick up your child at that time!

What will happen if there are poor weather conditions or extreme heat/smoke?

In the case that there are smoky sky's we will be following BC Health advisories. In the case that it is unsafe for children to be outside playing due to smoke we will do our best to keep them inside or participating in low exertion exercise. For extremely hot weather we will combat with staying in the shade, doing water activities, and staying in our air-conditioned facilities whenever possible! Poor weather conditions like heavy rains may occur, camps will gather at separate indoor locations until the rain stops.

Where do I pick up my child?

Unless otherwise instructed by your child's camp counsellor, pick them up in the same place you dropped them off.

Cancelations and Refunds?

All refunds and withdrawals will be subject to a \$25 administration fee for camps under \$245 or a \$40 fee for camps over \$245.

There will be no refunds given within 7 days of the start of a program unless a doctor's note is provided.

Can I transfer my child to another camp?

Yes, if there is room in the camp you want to transfer into and if it is done at least 7 days prior to the start date of the camp! Transfers will be charged a \$5 administration fee.

Can someone else pick up my child other than the authorized guardian?

Yes! The parent/guardian authorized on the disclosure, consent and release form must notify us in person or by email prior to pick up, and that person must be added to the disclosure, consent and release form. This person must bring government issues ID to show when picking up your child. Unfortunately, we will not be able to allow campers to leave without an authorized person.

Contact Information

Call: 604.888.7511 ex. 2496.

Email: camps@twu.ca

Website: twu.ca/twucamps



**WE LOOK
FORWARD TO
MEETING YOU
THIS SUMMER!**

