

Student Name: _____ ID # _____

Advisor Name: _____ Anticipated Graduation Date: _____

LEADERSHIP AND APPLIED PUBLIC AFFAIRS CERTIFICATE (15 s.h.) 2024-25 Academic Calendar

Required Courses (9 s.h.)

✓	COURSE	S.H.	NOTES
	_____ 391	3	Choose from: POLS, HIST, or SOCI.
	_____ 392	3	Choose from: POLS, HIST, or SOCI.
	POLS 493	3	

Field Placement Courses (6 s.h.) – choose two of the following:

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
	POLS 395	3			POLS 396	3	
	BUSI 395	3			BUSI 396	3	
	MCOM 393	3	LC1		MCOM 393	3	LC2
	HIST 315	3			HIST 316	3	
	_____	3	(Other discipline field placement)		_____	3	(Other discipline field placement)

NOTES:

- A total of 15 s.h. are required for completion of this certificate, and students must have a minimum overall (cumulative) GPA of 3.0. Courses for which the final grade falls below a B- are not counted towards completion.
- In order to have your academic records reviewed and receive a conferral date for your certificate, please submit a [Notice of Program Completion form](#) to the Office of the Registrar. Once the form has been submitted, a certificate audit will be completed for you. If the audit shows that all program requirements are completed, a conferral date for your certificate will be added to your transcript.

THIS CHECKLIST IS INTENDED TO ASSIST STUDENTS AND ADVISORS IN ENSURING THAT ALL REQUIREMENTS ARE MET. IT IS THE RESPONSIBILITY OF THE **STUDENT** TO MEET ALL REQUIREMENTS.