



Policy Title: Program Completion

Parent Policy	Graduation Requirements
Policy Administrator	Associate Provost, Research & Graduate Studies
Approving Body	Senate
Approval History	2021-11-09; Senate Motion #2021/22 – 01 2014-09-09; Senate Motion #2013/14 - 047

Purpose:

The objectives of this policy are to identify maximum program completion times for graduate and doctoral programs.

Scope of this Policy:

Faculty of Graduate Studies students from both the School of Graduate Studies (TWU) and the Graduate School of Theological Studies (ACTS).

Policy Statement:

A maximum of five years will be allowed for the completion of a master's degree program unless the program has been given an approved exemption from the Graduate Academic Council (GAC). A maximum of eight years will be allowed for the completion of a doctoral degree program. The times allowed for program completion are regardless of whether a program or a student are considered full-time or part-time.

Program completion includes completion of all course work and capstone projects, if part of the program, with all final grades submitted to the Office of the Registrar.

Definitions: None

Procedures: None

Child Policies: None

Other Related Policies: Graduate Studies Leave of Absence Policy, Capstone Continuation Policy, Request to Extend Time for Degree Policy

Monitoring Data:

The Registrar will monitor admission dates and conferral dates and provide the dates to the Provost on an annual basis.