



TRINITY WESTERN UNIVERSITY



# TWU SUMMER CAMPS

Parent Handbook

# To Trinity Western Camp Families and Guardians,

We are excited to welcome you to our campus this summer, and we cannot wait to meet you!

This handbook is a helpful tool to guide your experience this summer. We are looking forward to the fun-filled adventures ahead.

The goal of our camps is to provide a safe, fun, and loving environment for kids of all walks of life to learn and grow. We have embedded our values of faith, respect, relationships, and learning into all our camps.

Our camps have been created to foster friendship, curiosity, creativity, and growth in your children while keeping them physically active throughout their time with us. Most camps have a short daily Bible time. This can be optional, just please let us know.

If you have any concerns or questions along the way, feel free to contact us at [camps@twu.ca](mailto:camps@twu.ca).

See you soon!

2025 Summer Day Camp Staff





# First Day of Camp!

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## REGISTRATION & FORMS

Yay! Today is the day your child gets to come to camp!

We recommend taking a look at our campus map on page 8 prior to your arrival, as well as arriving 15 minutes early on the first day. Please ensure that you have filled out all your forms online PRIOR to arriving at camp with your child. If you have already registered, you will have either received an email with the links to the online waivers or were given the links during registration. If you missed that information, you can [find the waivers online](#).

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## HOURS OF OPERATION

Our Summer Camps run from **9 a.m.–3 p.m.** with the exception of our half-day Funzone Camps (4–5 years old) that run from **9–11:30 a.m.**

Be sure to take a look at our before/after camp care options to accommodate your schedule beyond 9 a.m.–3 p.m. (Please note that additional fees will be applied.)

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## LOCATION

Most of our camps will be at 22500 University Drive on the Trinity Western University Langley campus. You will receive an email prior to your child's first day of camp, indicating the drop-off and pick-up location for your specific camp.



# How to Prepare for Camp

## WHAT TO BRING

- Nutritious Nut-Free Lunch
- Water Bottle
- Sunscreen and/or Hat
- Running Shoes
- Activewear Clothing
- Extra Layers
- Rain Gear

## WHAT NOT TO BRING

- Nuts/Peanuts
- Electronic Devices
- Valuables
- Money



## HEALTHY FOOD & SNACKS

Here at TWU, we want to encourage healthy choices, especially when it comes to food. Please pack your child a healthy and nutritious lunch along with snacks. This will help your child to have the necessary energy to run and play all day long! We **do not** have refrigerators or microwaves at camp, so please plan accordingly. To help keep food fresh and cold, we recommend using insulated lunch bags along with ice packs. To keep your children safe, avoid foods that spoil easily.

As we know the summer can be hot, we will be having regular water breaks in our camps, so please ensure to pack a reusable water bottle so we can refill it when it is empty. Try freezing water bottles the night before to keep water colder for longer.





# About Us & Our Team

## WHO WE ARE

Our team is made up of current and former TWU students. All of our counsellors are fun, caring, and ready to fully invest in your child to make their camp experience a positive one. All of our counsellors have First Aid and CPR-C training and have undergone extensive pre-camp training. Our specialty camp counsellors have years of experience and have activities ready to best lead your children!

## CAMP INCLUSION

At TWU, we want to ensure that children of all ages and abilities are able to have a fun and enriching experience at camp. We have a group of support staff who are able to step in to help provide support to counsellors when difficult situations arise. However, we have some limitations in what support we can provide. If your child needs additional support, please email us with a contact phone number, and we will reach out to you to see if we can put a plan together for your child. All information will be kept confidential and only shared with counsellors working directly with your child. Unfortunately, at this time, we are unable to provide one-on-one support; however, personal support workers are permitted to attend camps to support children. If this is the case, please let us know before the start of camp. Personal support workers **MUST** provide a current criminal record check prior to the start of the camp.

Please note that English language proficiency is required to demonstrate understanding of safety instructions.

## SUPERVISION RATIOS

Young Movie Makers	6:1
Funzone (4-5 years old)	8:1
Funzone (6-9 years old) & Salmon, Science & Nature Explorations	10:1
The Arts & All-Sport	12:1





# Important Info

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## MEDICATION

If your child needs medication throughout the week, we are more than happy to accommodate. We ask that you fill out the [medical consent form](#) as well as the [administration of prescribed and non-prescribed medication form](#). Medication will be stored with the counsellors in the first aid kits and will be given to the child when necessary. Campers are not allowed to keep medication on them.

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## MEDICAL EMERGENCIES

Your child's safety at camp is our top priority. Activities are always planned and monitored to ensure safety standards are maintained. All our staff have current first aid training and always carry first aid kits with them. In the unlikely case of a serious medical emergency, counsellors and camp staff will respond immediately to the situation, and necessary emergency services will be contacted. Parents/guardians will be briefed at the end of each day on any incident involving their child. In the case of an emergency, you will be contacted via the emergency contact information you provided. Please ensure the emergency contact information of your child is up to date and notify us if anything changes.

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## BEFORE/AFTER CAMP CARE

If you require care beyond the hours of 9 a.m.–3 p.m., we have before/after camp care. Before-camp care runs from 8–9 a.m. and after-camp care runs from 3–4:30 p.m. To register, check our website for [care options](#). Registration for before/after care is essential to ensure we have enough staff.



# FAQ

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## What if my child can't make it to camp?

In the case that your child cannot make it to camp, we ask that you email us [camps@twu.ca](mailto:camps@twu.ca) as soon as possible. For same day notice please call 604.513.2121 ext. 2496.

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## What if my child is sick?

If your child is feeling unwell, we kindly ask that you keep them at home to help prevent the spread of illness to other campers. Should your child fall ill during camp, we will contact the parent/guardian that was listed at the time of registration.

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## Can I pick up my child early or drop them off to camp late?

We offer early pickups and late drop-offs. Advanced notice is required in order to facilitate any requests.

If an emergency arises, we will do our best to accommodate different pick-up and drop-off times as needed.

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## What will happen if there are poor weather conditions or extreme heat/smoke?

We monitor the weather conditions through BC Health advisories. In the case that it is unsafe for children to be outside playing due to smoke, we will do our best to keep them inside or participating in low exertion exercise. For extremely hot weather, we will combat it with staying in the shade, doing water activities, and staying in our air-conditioned facilities whenever possible. If poor weather conditions like heavy rains occur, camps will gather at separate indoor locations until the rain stops.

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## Where do I pick up my child?

Pick-up will be at the same location as the drop-off, unless otherwise instructed by your child's camp counsellor.

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## Cancellation & Refunds?

All refunds and withdrawals will be subject to a \$35 administration fee for camps under \$245 or a \$50 fee for camps over \$245. There will be no refunds given within seven days of the start of a program unless a doctor's note is provided.

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## Can I transfer my child to another camp?

Yes, you can! A fee of \$25 will apply for any transfer request for any single week of camp to any other week of camp. This applies even in cases where the switch is from one week to another of the same program. An additional charge for the cost difference between the camps may also apply. Transfers cannot be made within seven days of the start of a program.

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## Can someone else pick up my child other than the authorized guardian?

Only individuals listed at the time of registration are authorized to pick up your child. If there are any changes after registration, please email us at [camps@twu.ca](mailto:camps@twu.ca).









We will not allow campers to leave with an unauthorized individual.



# Campus Map



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|------------------------------|------------------------------|---------------------------------|----------------------------|
| 1 Campus Operations          | 11 Fosmark Centre            | 21 Music Centre                 | 31 Skidmore Hall           |
| 2 Campus Safety & Parking    | 12 Fraser Hall               | 22 Neufeld Science Centre       | 32 Sports Court            |
| 3 CanIL Harvest Centre       | 13 Graduate Collegium        | 23 Norma Marion Alloway Library | 33 Stanley Nelson Centre   |
| 4 Catholic Pacific College   | 14 Grounds Department        | 24 Pool House                   | 34 Strombeck Portable      |
| 5 David E. Enarson Gymnasium | 15 Hanson Garden Chapel      | 25 Portable 1 & 2               | 35 Trinity Commons         |
| 6 DeVries Centre             | 16 Jacobson Hall             | 26 Reimer Student Centre        | 36 TWU Amphitheatre        |
| 7 Douglas Centre             | 17 Jordan Thiessen Courtyard | 27 Robert G. Kuhn Centre        | 37 Ubuntu Pavilion         |
| 8 Douglas Hall               | 18 Marlie Snider Collegium   | 28 Robert N. Thompson Centre    | 38 Vernon Strombeck Centre |
| 9 Field House                | 19 Mattson Welcome Centre    | 29 Robson Hall                  | 39 West Coast Collegium    |
| 10 Fire Pump House           | 20 McMillan Hall             | 30 Seal Kap House               |                            |

-  Parking
-  Parking Meter
-  Campus Information
-  Bell Tower
-  Bus Stop
-  Wellness Centre
-  Amazon Locker
-  Trail Entrance

## CONTACT INFORMATION

P: 604.513.2121 ext. 2496

E: [camps@twu.ca](mailto:camps@twu.ca)

[twu.ca/camps](http://twu.ca/camps)







TWU  
SUMMER  
CAMPS

We look forward  
to seeing you  
this summer!



TRINITY WESTERN  
UNIVERSITY

[TWU.CA/CAMPS](https://www.twu.ca/camps)