Student Name: _____ ID#: _____

Advisor Name: _____ Anticipated Graduation Date: _____

BACHELOR OF BUSINESS ADMINISTRATION (Honours) CHECKLIST (134 s.h.)
2022-23 Academic Calendar

THIS PROGRAM CHECKLIST IS INTENDED TO ASSIST STUDENTS AND ADVISORS IN ENSURING THAT ALL UNIVERSITY AND PROGRAM REQUIREMENTS ARE MET. IT IS THE RESPONSIBILITY OF THE **STUDENT** TO ENSURE THAT ALL REQUIREMENTS FOR THE DEGREE HAVE BEEN MET.

1. Inquiry: Ways of Knowing - Core Requirements (40 s.h.)*

University Core Requirements are modified for students who transfer in with 57 s.h. or more of initial transfer credit. See Academic Calendar for details (twu.ca/calendar)

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
FOUNDATIONAL INQUIRIES (28 sem. hrs.)				☐	Academic Writing Requirement [2]		
Academic Research & Writing				**WAYS OF KNOWING (12 sem. hrs.)**			
☐	ENGL ___	3	Choose 2 courses (6 sem. hrs.) from ENGL 101, 102, 103, 104	In addition to the courses on the left, students must take an additional 12 sem. hrs., selecting 3 sem. hrs. from each of the following four categories. *At least 9 sem. hrs. must be from outside of the student's major.*			
☐	ENGL ___	3					
Foundations				*Aesthetic & Performance Inquiry*			
☐	FNDN 101	1	Compulsory during the first semester of the first year. [1]	☐	_____	3	Choose 3 sem. hrs. from the Aesthetic & Performance Inquiry category below.
☐	FNDN 102	3	Normally taken before year 3.	*Cultural & Linguistic Inquiry*			
☐	FNDN 201	3		☐	_____	3	Choose 3 sem. hrs. from the Cultural & Linguistic Inquiry category below.
Logical & Ethical Reasoning				*Experiential & Embodied Inquiry*			
☐	PHIL ___	3	Choose one of PHIL 100,103, 105, 106, 109 or 210	☐	_____	3	Choose 3 sem. hrs. from the Experiential & Embodied Inquiry category below.
Religious & Spiritual Thought				*Historical & Archival Inquiry*			
☐	RELS 110	3		☐	_____	3	Choose 3 sem. hrs. from the Historical & Archival Inquiry category below.
☐	RELS 111	3		*Quantitative & Computational Inquiry*			
☐	RELS 112	3		**	_____	**	** Satisfied by BUSI 176
Scientific Method & Lab Research				*Social & Global Inquiry*			
☐	_____	3	Choose one of BIOL 103/196, 104/197, 113/198, 114/199, 216, 241,262, CHEM 101, 103/198, 111/198; GENV 109, 121, 262; GEOL 109; PHYS 111	**	_____	**	** Satisfied by BUSI 311

[1] FNDN 101 is compulsory during the first semester of the first year for all new students unless they have a minimum 24 sem. hrs. initial transfer credit.
[2] **Academic Writing Requirement**: students must take WRTG 100 (native English speakers) or WRTG 101 (non-native English speakers) in their first semester at TWU, unless exempt at the time of admission to the University. WRTG course credit may be included toward a degree program as elective credit.

Aesthetic & Performance Inquiry
Choose 3 semester hours from: ART 181, 182, 250; ENGL 207, 208, 310; HKIN 342; MCOM 211, 221, 231, 369; MUSI 110; PHIL 370; SAMC 111, 370; THTR 130, 161; any Music Ensembles; any Music Lessons

Cultural & Linguistic Inquiry
Choose 3 semester hours from: ANTH 210, 395; EDUC 496; ENGL 240, 334, 482; GREE 235; HEBR 245; HIST 237; IDIS 201; POLS 237; RELS 235, 245; SOCI 395; any World Languages & Cultures course (CHIN, FREN, GERM, JAPA, RUSS, SPAN)

Experiential & Embodied Inquiry
Choose 3 semester hours from: ART 305, 306, 307; BIOL 316, 318, 362, 364, 409, 410; BIOT 100, 200, 300, 400, 409, 410; BUSI 395, 396, 49x; CHEM 409, 410; CMPT 409, 410; EDUC 302, 303, 402, 403; GENV 131, 316, 318, 372,373, 374,375, 409, 410; HIST 310, 315, 316; HKIN 201, 202, 216, 235, 266,355, 455, 456, 457, 458, 459, 460; MATH 409, 410; MCOM 281, 391, 392, 393; NURS 213; POLS 395, 396; PSYC 322, 497, 498; SOCI 320, 411, 420; THTR 101, 102, 151, 152, 153, 154, 175, 210, 301, 302 351, 352, 353, 354; any 1 sem. hr. HKIN Activity course; any Travel Study

Historical & Archival Inquiry
Choose 3 semester hours from: ART 237, 238; ECON 306; GENV 312; HIST 107, 108, 109, 111, 112, 135, 136, 230, 251, 252, 306, 312, 391; MUSI 131, 132; NURS 230; PHIL 203, 314, 421; POLS 391; PSYC 408; RELS 320, 351, 352, 475; SAMC 112; SOCI 391; THTR 331, 332

2. Required Business Courses (48 s.h.) *Note: a minimum grade of C is required in each of these courses.*

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
☐	BUSI 111	3		☐	BUSI 301	3	
☐	BUSI 121	3		☐	BUSI 311	3	
☐	BUSI 176	3		☐	BUSI 342	3	
☐	BUSI 222	3		☐	BUSI 346	3	

☐	BUSI 231	3		☐	BUSI 352	3	
☐	BUSI 245	3		☐	BUSI 363	3	
☐	BUSI 275	3		☐	BUSI 377	3	
☐	BUSI 280	3		☐	BUSI ____	3	Choose BUSI 484 or 486

3. Required Specialization Courses (12 s.h.) *Note: a minimum grade of C is required in each of these courses.*

☐ Accounting* - BUSI 321, BUSI 322 plus two of 323, 324, 421, 426, 428, 491
☐ Finance* - BUSI 441 plus three of 304, 317 or 318, 428, 492
☐ Financial Planning – BUSI 317 or 428, 318, 442, 497
☐ Human Resource Management* – choose four from BUSI 351, 446, 453, 454, 459, 493
☐ International Business - BUSI 411 (offered on travel study), and three of 338, 412, 413, 480, 494
☐ Leadership and Management - BUSI 480 plus 3 of BUSI 323, 370, 381, 412, 435, 446, 495
☐ Marketing – 4 of BUSI 334, 335, 338, 430, 435, 437, 496

*n.b. In order to meet the requirements of the professional designations (CPA, CFA, CFP, CPHR) some adjustments to the normal BBAH requirements may be needed. Students should review this with their advisor.

✓	SUBJECT	COURSE #	S.H.	NOTES	✓	SUBJECT	COURSE #	S.H.	NOTES
☐	_____	_____	____		☐	_____	_____	____	
☐	_____	_____	____		☐	_____	_____	____	

4. Upper Level Business Electives (12 s.h) to be selected in consultation with Business Advisor.

✓	SUBJECT	COURSE #	S.H.	NOTES	✓	SUBJECT	COURSE #	S.H.	NOTES
☐	_____	_____	____		☐	_____	_____	____	
☐	_____	_____	____		☐	_____	_____	____	

5. Ancillary Economics Courses (9 s.h.) *Note: a minimum grade of C is required in each of these courses.*

✓	COURSE	S.H.	NOTES	✓	COURSE	S.H.	NOTES
☐	ECON 201	3		☐	IDIS 410	3	
☐	ECON 202	3		☐			

6. Elective Courses (13 s.h.)

IF YOU CHOOSE TO TAKE A CONCENTRATION OR A MINOR, PLEASE ATTACH THE APPROPRIATE CONCENTRATION/MINOR CHECKLIST AVAILABLE AT WWW.TWU.CA/ADVISING

✓	SUBJECT	COURSE #	S.H.	NOTES	✓	SUBJECT	COURSE #	S.H.	NOTES
☐	_____	_____	____		☐	_____	_____	____	
☐	_____	_____	____		☐	_____	_____	____	
☐	_____	_____	____		☐	_____	_____	____	

NOTES:

➢ **Strong preparation in mathematical skills is essential to success in the School of Business. Students are encouraged to consider MATH 101 in the first year.**

➢ **Students wishing to complete two specializations may not count the same course in both.**

➢ **Students are expected to be competent in the use of Microsoft Office Suite (MS Word, Excel Spreadsheets, MS Access, and PowerPoint) for use in second year and subsequent Business classes.**

➢ **BBAH students must achieve an overall 2.5 GPA in all Business and Economics courses required in the first two years of study (min. C grade in each course). Students failing to achieve this minimum must address this deficiency before commencing upper level study in Business Administration.**

➢ **BBAH students must achieve an overall 3.3 GPA in all Business and Economics courses as well as for IDIS 410 (or POLS/IDIS 493 if attending the LLC).**

➢ **A total of 134 s.h. of credit, including a minimum of 54 s.h. (48 s.h. in the major) of upper-level credit is required for graduation. A minimum overall (cumulative) GPA of 3.00 is required for graduation.**

➢ **In order to be eligible for graduation you must complete an Application for Graduation via the Student Portal and submit a completed checklist to the Office of the Registrar by April 30 of the year prior to your completion (there is no fee to apply for graduation). Once your complete application has been received, a degree audit will be completed for you. This audit will confirm which courses are still outstanding in order for you to complete your degree.**

This program is offered under the written consent of the Minister of Advanced Education effective March 9, 2006, having undergone a quality assessment process and been found to meet the criteria established by the minister. Nevertheless, prospective students are responsible for satisfying themselves that the program and the degree will be appropriate to their needs (for example, acceptable to potential employers, professional licensing bodies, or other educational institutions).

Approved: April, 2022