



# Fraser River Counselling

## Critical Incident Report\*

Complete the following form whenever a student counsellor encounters any of the following:

1. High Lethality Suicide Risk or Suicide
2. Physical Violence, either risk or actual event
  - a. Violence toward counsellor or FRC staff
  - b. Client as target of violence
  - c. 3<sup>rd</sup> Party violence
3. Child Abuse or Neglect
4. Medical Emergencies
5. Miscellaneous Emergencies (natural disasters, fire, etc.)
6. Other Critical Incidents (counsellor impairment, serious protocol problems, etc.)

### A. Description of event

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### B. Actions Taken (include full name and telephone number for all contacts made, results of discussions or agreements, etc.)

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- Consider the value of a formal expression of gratitude or apology in this instance
- Consider possible reports to WorkSafe (HR), campus security, et al., as needed

(Print Name)

(Sign Name)

(Date)

**Student Counsellor:** \_\_\_\_\_

**Supervisor/:** \_\_\_\_\_

\*This form is: (a) to be filed in the client file or student clinical file (as appropriate), and (b) a copy is to be submitted for review by the Clinical Supervision Team, normally within 24 hours of the events being reported.