

Trinity Western University Policy Template

Complete this template and submit it to the Office of the Provost for processing by the Policy Committee.

OFFICE USE ONLY

Policy Initiator: Graduate Registrar

Date template submitted to Provost Office (judy.bartram@twu.ca): March 6, 2013

Date template accepted by Policy Administrator: March 6, 2013

Date template reviewed by Policy Cmt. and/or

Senate Policy, Planning and Regulations Sub-Cmt.:

Date template posted for stakeholder input:

Date policy approved or recommended for final approval:

Date policy approved by President (if required):

Proposed Policy Title: Graduate Studies Prior Learning Credit Policy

Parent Policy: Prior Learning Recognition (TBA)

Policy Administrator: Graduate Registrar

Approving or Recommending Body: Graduate Academic Committee

Approval History:

Rationale: To provide a written policy to govern the management of prior learning credits at the Graduate Level at Trinity Western University.

Purpose:

The objectives of this policy are to provide a point of reference for the adjudication of all requests for academic credit for prior learning for students enrolled in a Graduate Program of Trinity Western University.

Scope of this Policy: This policy would apply to all graduate level prior learning credits.

Policy Statement: Prior Learning credits for a Graduate Program of Trinity Western University can be granted based on the following criteria:

- Transfer credit (Where a graduate level transcript is available)
 - Course work was taught at the Graduate level at an appropriately accredited institution
 - A minimum grade of 'B' is obtained
 - A minimum of 50% of a graduate degree must be completed at Trinity Western University including the final summative project, thesis or graduating essay
 - Each graduate program will set their own maximum number of semester hours that can be granted by transfer credit

- Prior Learning Assessment (a graduate level transcript is not available) will not be applied to graduate programs at Trinity Western University.
- Under certain circumstances a specific course requirement may be waived but not the credit requirement. A graduate course requirement may be waived if the student has evidence of prior learning at an equivalent level from a recognizable institution. (e.g. a student may be waived the requirement to take a Law course in the MBA program if they already have a Doctor of Jurisprudence degree) However, the student will be required to replace the course with another suitable elective in order to meet the credit requirements of the program.

Definitions:

Child Policies: Advanced Standing with Credit based on Prior Learning Assessment for Graduate Credit – policy TBA

Stakeholders to be Consulted: All Graduate Studies Program Directors, GAC, CSC

Monitoring Data: Annual reporting as part of the graduation process to monitor hours granted by transfer for each student in any given program.