**Human Research Ethics Board - Trinity Western University**

**Supervisor Review Form**

Supervisor:       Student PI:

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| This document is to be filled out by the supervisor for a student primary investigator (PI) and attached to the student’s HREB application. If any fields are marked “No,” the form must be returned with the application to the student PI for revisions.   PLEASE NOTE: Student applications must be submitted with a review form with all sections marked “Yes” or “N/A” in order to be reviewed by the HREB. |

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| --- |
| Title of Research Project: |
| Course Number: |

|  |  |  |  |
| --- | --- | --- | --- |
| Elements of Document Completion | Yes | No | Comments |
| Signed |  |  |  |
| Appropriate research start-date |  |  |  |
| All questions have complete and relevant answers |  |  |  |
| All answers are consistent throughout application |  |  |  |
| Achieves “C” level writing[[1]](#footnote-1) |  |  |  |
| Concerns/Requirements | | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Attachments** | N/A | Yes | No | Comments |
| 1. Advertisement/recruitment materials | -- |  |  |  |
| 1. Participant consent materials | -- |  |  |  |
| 1. Debriefing materials | -- |  |  |  |
| 1. Participant assent materials |  |  |  |  |
| 1. Agency permission letter(s) |  |  |  |  |
| 1. Copy of questionnaire/test/survey |  |  |  |  |
| 1. Explanatory materials for questionnaire/test/survey |  |  |  |  |
| 1. Sample interview questions |  |  |  |  |
| 1. Sample focus group questions |  |  |  |  |
| 1. Other (clarify in comments) |  |  |  |  |
| Concerns/Requirements | | | | |

Once all boxes are checked “Yes” or “N/A,” attach to application and forward to

Elizabeth Kreiter, HREB Coordinator, ORGS, Reimer Student Centre

Supervisor’s Signature: Date:

1. Clear, descriptive language, relatively free of errors in spelling or mechanics. [↑](#footnote-ref-1)