



TWU SUMMER CAMPS

PARENT HANDBOOK

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**COVID-19 SPECIFIC GUIDELINES WILL BE MARKED WITH AN
ASTERISK AND ITALICIZED THROUGHOUT HANDBOOK*

Welcome to Camp!

Dear Trinity Western Day Camp Family,

We are so excited to be welcoming you onto our beautiful campus this summer and cannot wait to meet you!

We want you and your child to get the most out of this experience this summer, so we have created this guide to help you prepare for their week at camp. Take a look through the guide to better understand the process and help things run smoothly when you arrive on campus and help answer any common questions you may have.

Our mission for this summer is to provide kids with a safe, fun and loving environment for kids of all walks of life to come learn and grow. We have embedded our values of faith, respect, relationships and learning into our camps. Our camps have been created to foster friendship, curiosity, creativity and growth in your children.

If you have any further questions or concerns, please do not hesitate to send us an email at camps@twu.ca.

We are counting down the days until another amazing summer full of learning, growth, and friendship!

Summer Day Camps Staff



First Day of Camp!

Registration/Forms

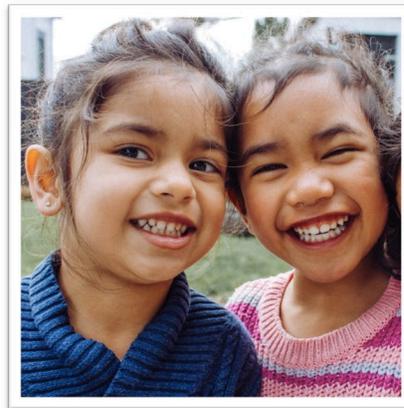
Yay! Today's the day your child gets to come to camp! We recommend arriving at camp 15min early on the first day to find your way around and sign in. Please make sure you have filled out all your forms and printed them off prior to arriving at registration. You can find the necessary forms online at twu.ca/twucamps and they will be sent to you in an email a few days before your first day of camp.

**We ask that you allow for physical distancing and maintain 6ft when lining up. As well, due to provincial guidelines we are unable to provide pens for you to fill out your forms. Forms are online and fillable. Please fill them out and email them to camps@twu.ca*

**Every morning parents/guardians will be asked to give verbal consent their child is not positive for COVID symptoms as shown in the sign posted at sign in.*

Hours

All camps run from 9:00am to 3:00pm except for our half day Funzone Camps. The Funzone morning camps run from 9:00am-11:30am. If these hours do not work with your schedule, we are offering before/after care for an additional fee.



Location

Most of our camps will be taking place at 22500 University Drive on the Trinity Western University Langley Campus. You will receive an email a few days before indicating where on campus your camp will meet.

TWU Campus Map



How to Prepare

What to Bring to Camp



Nutritious NUT-FREE Lunch
Water Bottle
Sunscreen & Hat
Running Shoes
Sweater & Rain Jacket
Active Clothes



What NOT to Bring to Camp



Peanut Products
Any Electronics
Valuables
Money

Healthy Lunches and Snacks

Here at TWU we want to encourage healthy choices, especially when it comes to food. Please pack your child a healthy and nutritious lunch along with snacks. This will help your child to have the necessary energy to run and play all day long! We DO NOT have refrigerators or microwaves at camp so please plan accordingly. To help keep food fresh and cold we recommend using insulated lunch bags along with frozen water bottles. Avoid foods that spoil easily to keep your children safe!

As we know the summer can be hot, we will be having regular water breaks in our camps so make sure to pack a reusable water bottle so we can refill it when it gets empty. Try freezing water bottles the night before to keep water colder for longer.

**We have touchless water fountains that your child can use to fill up their water bottle, but we will not be able to assist them due to COVID-19 guidelines.*

Canada Food Guide recommendations for healthy kids

- Plenty of fruit and veggies
- Eating protein foods
- Choosing whole grain foods
- Drinking lots of water



Nut Free Camp

We kindly ask that you leave your nut products at home due to the number of nut related allergies among our campers and staff. This includes all nut products and nut by products. Our counsellors have been trained to recognize and respond to allergic reactions, including the use of an epi-pen.



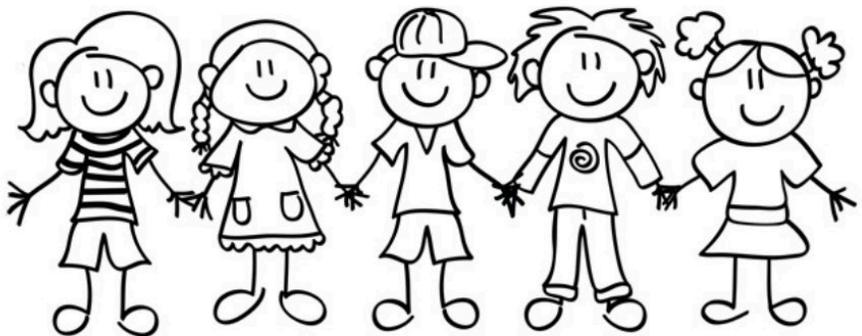
Sunscreen!

We are concerned about the damage that can be caused by the UV rays. Due to this, we ask that parents send sunscreen, hat, and sunglasses with their children. Counsellors will be checking to make sure that sunscreen is applied periodically throughout the day but due to physical distancing guidelines we will not be able to provide sunscreen or assist the campers in putting on sunscreen.

Our Team

Our team is made of current or previous TWU students! All of our counsellors are fun, caring and ready to fully invest in your child to make your child's experience positive! All of our counsellors have First Aid and CPR- C training and have undergone extensive pre-camp training. Our specialty camp counsellors have years of experience in their fields and activities to best lead your children!

Supervision
Ratios
1-10 Ratio



Camp Inclusion

At TWU we believe that everyone should have the opportunity to attend camp. We have a group of support staff to help provide support to counsellors when difficult situations arise. The main role these staff play is to ensure that children with all ranges of abilities are able to have a fun and rich experience at camp through making activities accessible to all. If your child needs special support, we ask that you let us know before the start date to ensure we have appropriate staffing. All information will be kept confidential and only shared with counsellors directly working with your child. Unfortunately, at this time we are unable to guarantee one on one support for the whole week.

Important Info



Medication

If your child needs medication throughout the week we are more than happy to accommodate! We ask that you fill out the medical consent form as well as the administration of prescribed and non-prescribed medication form. Medication will be stored with the counsellors in the first aid kits and will be given to the child when necessary. Campers are not allowed to keep medication on them.

Medical Emergencies

Your child's safety is very important to us, and activities will be planned to avoid any unsafe activity. Activities are always monitored to ensure safety standards are maintained. All our staff have current first aid training and always carry first aid kits with them. In the unlikely case of a serious medical emergency, counsellors and camp staff will respond immediately to the situation and necessary emergency services will be contacted. Parents/guardians will be contacted immediately by the camp coordinator. If they cannot be reached, your emergency contact on your medical form will be called. Please make sure the contact information is accurate and let us know if anything changes.

Before/After Camp Care

If you require care beyond the hours of 9:00am-3:00pm we have before and after camp care. Before camp care runs from 8:00am-9:00am and after camp care runs from 3:00pm-4:30pm. To register please do so on our website or email us at camps@twu.ca. It is essential that your child is registered to participate to ensure we have enough staff.

COVID-19 Camp Information

Due to the current situation with COVID-19 we have adapted our camps to ensure the provincial guidelines are met. Please go over the guidelines with your child before the first day of camp. This will help us to ensure the safety of our campers and staff.

- Absolutely no handshakes, high fives or physical greeting with staff or other campers. Camp staff will develop a unique fun way to say hi and congratulate campers.
- There will be no interaction between camps. Lunch and snack times will be staggered to ensure there is physical distancing.
- Camp equipment will be disinfected at the beginning of the day, at break times and at the end of each day.
- Our staff will wear gloves and masks during cleaning as well as other necessary times to avoid any contamination.
- Every morning parents/guardians will be asked to give verbal consent their child is not positive for COVID symptoms as shown in the sign posted at sign in.
- In the event that a child becomes sick at camp or displays COVID-19 symptoms at camp, the camper will immediately be sent home and any area where the camper has been will be cordoned off and cleaned and sanitized.
- Each camp will have its own designated drop off/pick up location.

We appreciate your help in maintaining these guidelines and physical distancing regulations.

Frequently Asked Questions

Do you have a Lost and Found?

Yes! Lost and found from the week will be displayed at registration each morning and afternoon. If you lost something in a previous week, it will be stored at the front desk at the David E. Enarson Gymnasium until the end of summer. After Aug. 30th, all unclaimed items will be donated.

What if my child can't make it to camp?

In the case that your child cannot make it to camp we ask that you call us at 604.888.7511 ex. 2496.

What if my child is sick?

If your child is sick, we ask that they stay at home to avoid their illness spreading to other campers. We are sorry for any inconvenience this may cause. If your child becomes sick throughout the day, we will call the parent/ guardian on your medical forms.

What if I need to pick up my child early?

We can totally make this work! Just let your child's counsellor know. They will instruct you where you can pick up your child at that time!



What will happen if there are poor weather conditions or extreme heat/smoke?

In the case that there are smoky sky's we will be following BC Health advisories. In the case that it is unsafe for children to be outside playing due to smoke we will do our best to keep them inside or participating in low exertion exercise. For extremely hot weather we will combat with staying in the shade, doing water activities, and staying in our air-conditioned facilities whenever possible! Poor weather conditions like heavy rains may occur, camps will gather at separate indoor locations until the rain stops.

Where do I pick up my child?

Unless otherwise instructed by your child's camp counsellor, pick them up in the same place you dropped them off.

Cancelations and Refunds?

All refunds and withdrawals will be subject to a \$25 administration fee for camps under \$245 or a \$40 fee for camps over \$245.

There will be no refunds given within 7 days of the start of a program unless a doctor's note is provided.

Can I transfer my child to another camp?

Yes, if there is room in the camp you want to transfer into and if it is done at least 7 days prior to the start date of the camp! Transfers will be charged a \$5 administration fee.

Can someone else pick up my child other than the authorized guardian?

Yes! The parent/guardian authorized on the disclosure, consent and release form must notify us in person or by email prior to pick up, and that person must be added to the disclosure, consent and release form. This person must bring government issues ID to show when picking up your child.

Unfortunately, we will not be able to allow campers to leave without an authorized person.

Contact Information

For general inquires and more information you can contact us below:

Call: 604.888.7511 ex. 2496.

Email: camps@twu.ca

Website: twu.ca/twucamps



WE CAN'T WAIT TO MEET YOU THIS SUMMER!

