Supervisory Committee Approval (SCA)

Students must submit a fully executed **Supervisory Committee Approval** to the Office of Graduate Studies a <u>minimum of six weeks</u> prior to the proposed timeframe for defence.

STUDENT NAME:		STUDENT ID#:		STUDENT SIGNATURE:	
STUDENT EMAIL		DEGREE & PROGRAM:			
THESIS TITLE:					
Date of SCA Meeting (valid 3 months):			Proposed Timeframe for Defence:		
Attachments: A Thesis.pdf must accompany submission of this SCA, only if the thesis needs to be delivered to an External Examiner by the Office of Graduate Studies. A 150-word Abstract.doc must accompany submission of this SCA, only if it was not previously submitted with a Nomination for External Examiner or has been revised.					
Conditions: Student has maintained continuous enrollment in their program of study, with the exception of approved leaves of absences. Student is currently registered in the semester of the proposed timeframe for defence.					
The undersigned supervisory committee hereby approves the above-referenced thesis, which was prepared under our supervision, and confirm that said thesis is ready for defence.					
Program Director/Equivalent (Name)		Email		Signature	
☐ Thesis Supervisor / ☐ Co-Supervisor (Name)		Email		Signature	
Second Reader / Co-Supervisor (Name)		Email		Signature	
*Third Reader (Name)		Email		Signature	
FOR USE BY THE OFFICE OF GRADUATE STUDIES ONLY					
Date received by ORGS:			Scheduled defence date:		
**EXTERNAL EXAMINER:			INSTITUTION:		
***EXAM CHAIR:			DEPARTMENT:		

NOTES:

- Include academic credentials after Examining Committee member's names.
- Program Coordinator/Faculty Assistant organizes location and equipment, as well as teleconferencing.
- Graduate Studies Coordinator arranges videoconferencing.
- *Third Reader is arranged by the Program.
- **External Examiner is secured by and communicates through ORGS only.
- ***Exam Chair is arranged through ORGS only.