



TRINITY
WESTERN
UNIVERSITY

Consumer Information Disclosures

Purpose and Notice of Availability of Institutional and Financial Information

Trinity Western University is currently an eligible Title IV participant in the U.S. Direct Loan Program (William D. Ford Federal Direct Loan Program) and as required by U.S. Federal Student Aid (a division of the U.S. Department of Education) publishes annual Consumer Information Disclosures to students, the Department and others. These regulations and disclosures are part of the U.S. Higher Education Act (HEA) of 2008 Sec. 485(f); 20 USC 1092; Regulations 34 CFR 668.41-48. Reference: <https://ifap.ed.gov/FSAAssessments/ConsumerInformation.html>

This document is available as an electronic copy at: www.twu.ca/awards

A paper copy of this document is available to students upon request.

OPE ID Number: 00948600

School Code: G09486

Information on **Form 10-98 T** available through TWU Finance office: studenttaxinquiries@twu.ca or www.twu.ca/helpdesk.

Programs: Trinity Western University (TWU) offers 48 undergraduate degree and 19 graduate degree programs. Reference: www.twu.ca/academics/programs-study

Faculty: TWU faculty are renowned scholars with a passion for teaching and mentorship. Reference: www.twu.ca/academics/faculty-directory

Facilities: TWU is a 157-acre campus located outside Langley, BC, Canada. Its location is 45 minutes from downtown Vancouver and an hour from the North Shore mountains. Housing undergraduate and graduate programs, the campus includes multiple academic buildings, residences, food services, health services, fitness centres, mail resources, sports facilities, a bookstore, a library (with learning commons), and an ecosystem study area. Reference:

<http://now.twu.ca/virtual-tour/>

Information related to facilities and services available to students with disabilities, including students with intellectual disabilities. Reference:

<https://www.twu.ca/learning-commons/centre-accessible-learning/equitable-access-policy-students-disabilities>

Accreditation: TWU has been a full member and active participant in the Association of Universities and Colleges of Canada (AUCC) since 1984. Within the Canadian higher education context, membership in the AUCC is a standard of academic quality. Membership is determined by academic review and site visit. TWU also holds grants and awards agreements with the Canadian Institutes for Health Research (CIHR), the Social Sciences and Humanities Research Council of Canada (SSHRC), and the Natural Sciences and Engineering Research Council of Canada (NSERC), and receives research funding from other national sources including the Canada Research Chairs Program and the Canadian Foundation for Innovation (CFI). The University maintains a memorandum of understanding with the BC Michael Smith Foundation for Health Research. In addition, TWU earns annual quotas in the Canada Graduate Scholarship master and doctoral programs, with a stellar success rate. TWU degree programs are approved by the jurisdictions in which they are offered. In 2003, the British Columbia Degree Quality Assessment Board (DQAB) granted TWU a program approval fast-track status called exempt status, in recognition of consistent high quality academic operations over more than 10 years of awarding baccalaureate and master degrees. TWU programs also are being offered with the consent of of the Province of Ontario Postsecondary Education Quality Assessment Board (TWU Laurentian Leadership Centre) and the Washington State Higher Education Coordinating Board (TWU Bellingham learning centre). Reference: www.twu.ca/academics/accreditation

Cost of Attendance: TWU's Cost of Attendance including tuition, books, required fees, room and board. Reference: www.twu.ca/financial-aid/tuition-and-costs

Textbook Information: TWU's campus library and/or bookstore offers all required texts with title, ISBN and/or retail pricing information that includes the publisher, copyright date, title and author. Library reference: www.twu.ca/library Bookstore reference: <https://shop.twu.ca/>

Refund Policy: TWU's refund policy includes refunds for tuition, residence, and meal plans. Reference: <https://www.twu.ca/academics/office-registrar/financial-information/refund-for-withdrawal>

Transfer Credit Policy: TWU's Office of the Registrar administers the transfer credit policy and procedures. Reference: www.twu.ca/academics/office-registrar/transfer-credit

Student Financial Assistance Information: To assist families with the cost of education, TWU provides student financial assistance in the form of scholarships, need-based aid, and campus employment opportunities. Donors of the university provide a significant amount of funding for scholarships and aid. TWU is a registered charity with the Canada Revenue Agency. The charitable number is **10814 2001 RR0001**.

TWU Financial Aid Office Contact: Tim Shulba – Director of Financial Aid, Mattson Center, awards@twu.ca

Undergraduate Financial Aid Reference: www.twu.ca/admissions-aid/financial-aid

Graduate Financial Aid Reference: www.twu.ca/school-graduate-studies/financial-aid

Government Student Financial Assistance Programs Reference: www.twu.ca/financial-aid/loans/government-loans-and-grants-canadian-students

U.S Department of Education: TWU provides information published by the U.S. Department of Education to students on an ongoing basis and upon request including the rights and responsibilities of students and schools under the Program.

Eligible TWU students apply for Title IV funding through the Free Application for Federal Student Aid (FAFSA) online. Applicants are told via FAFSA that the U.S. Department of Education will notify the university of your application. As a foreign school, TWU does not receive these **automatic** notifications. Following FAFSA application submission, students should contact TWU's Financial Aid Office to advise of their submission and receive additional information on foreign school application process.

U.S. Federal Student Aid Reference: <https://studentaid.ed.gov/sa/>

Third Party Servicer: TWU utilizes the services of the **National Student Clearinghouse** to manage the enrolment reporting process in the Title IV program to which the U.S. Department of Education has oversight authority. Reference: studentclearinghouse.org/colleges/enrollment-reporting/international-institutions/

TWU's Title IV Disbursement Schedule follows the terms and conditions of the Title IV Higher Education Act (HEA), for the eligibility and methods of disbursement. As a foreign school, TWU does not disburse Grants under the program. For first time borrowers under the program, TWU may not disburse student loan funds until 30 days after the first day of the payment period.

Satisfactory Academic Progress (SAP) Policy. Reference: <https://www.twu.ca/financial-aid/loans/federal-direct-loans-us-students>

Return of Title IV Funds Policy. Reference: <https://www.twu.ca/financial-aid/loans/federal-direct-loans-us-students>

Entrance Counseling: Federal Regulations require all student loan borrowers participate in Entrance Counseling. Reference:

<https://studentaid.ed.gov/sa/fafsa/next-steps/entrance-counseling>

Exit Counseling: Federal Regulations require all student loan borrowers participate in Exit Counseling & Repayment. Reference:

<https://studentaid.ed.gov/sa/repay-loans/understand/exit-counseling> & https://nslds.ed.gov/nslds/nslds_SA/

Loan Alternatives for U.S. Students: TWU participates in alternate student financial assistance programs. Reference:

www.twu.ca/financial-aid/other-financial-assistance & www.twu.ca/admissions-aid/financial-aid/undergraduate-students/student-loans/us-student-loans/sallie-mae-smart

Code of Conduct for Education Loans (Non-Title IV): To prohibit conflict of interest regarding private education loans, TWU employees with responsibility to the U.S. Direct Loan Program are prohibited from the following:

- Making revenue-sharing arrangements with any lender; receiving gifts from a lender, a guarantor, or a loan servicer;
- Entering into arrangements providing financial benefit from any lender or affiliate of a lender;
- Directing borrowers to any particular lenders or refusing or delaying loan certifications;
- Offering funds for private loans.

Notice of Federal Student Financial Aid Penalties for Drug Law Violations / Drug & Alcohol Prevention: Upon enrollment, TWU distributes information to students outlining the penalties associated with drug-related offences under section 484(r) of the HEA. It is also a student's responsibility to familiarize with this information. TWU's employees are provided individualized employment contracts that lists employment standards through TWU's Human Resources Department that addresses code of conduct and drug-free awareness. Students living in on campus residences must abide by TWU's Student Code of Conduct. Reference: www.twu.ca/wellness-centre/health-services/about-our-services & www.twu.ca/student-handbook/university-policies/4-prohibited-conduct

Student Right-to-Know Act: Under HEA, an eligible institution for Title IV funding shall calculate completion or graduation rates of degree-seeking full-time students entering the institution and shall disclose these rates to current and prospective students. The office responsible for overseeing relevant policy, procedure and statistics is the Office of the Registrar.

TWU Registrar Contact: www.twu.ca/help/ / Grant McMillan, Registrar

Student Privacy (FERPA/FIPPA): The Family Educational Rights and Privacy Act (FERPA) applies to all Title IV funding that is received and upon the U.S. Department of Education receiving an application (e.g. FAFSA), the HEA and Privacy Act applies. As a foreign school, TWU also follows the Canadian Freedom of Information and Protection of Privacy Act (FIPPA). Reference: www.twu.ca/academics/office-registrar/policies/privacy-policy & <https://www.twu.ca/student-handbook/university-policies/protection-privacy-and-information> & <https://studentprivacy.ed.gov/>

TWU Copyright policy. Reference: libguides.twu.ca/copyright/home

Vaccination Policy: TWU does not have a general student body vaccination policy as there are no immigration policies that limit entry into Canada based on vaccination. Students should refer to a professional health care provider regarding their immunization history. The Canadian government recommends vaccines for adults although TWU does not mandate. Reference: <https://www.canada.ca/en/public-health/services/vaccination-adults.html>.

TWU School of Nursing students are required to comply with current regulations of the Provincial Health Authorities related to vaccine-preventable communicable diseases. Proof of immunization status must be made available upon request. Clinical sites may request this documentation from students at any time in preparation for or during clinical activities. Failure to provide documentation of immunization status may prevent a student from attending clinical practice, and thus may jeopardize a student's ability to complete all program requirements. The School of Nursing's immunization policies for undergraduate students reflect the directive from the provincial government regarding their influenza immunization infection control policy. These measures, for all health care workers, include either receiving the influenza vaccination (the preferred option) or wearing a surgical/procedure mask during flu season.

Missing Student Procedure: TWU students missing from class in which they are enrolled whereby their absence has not been pre-approved are subject to the following procedures:

- The student's professor submits a StudentCare alert to the Care Team to notify the student's absence.
- TWU's Director of Student Retention identifies appropriate contacts to investigate (e.g. Residence Assistant, Residence Director, Coach).
- If the student is located and is in need of additional support and
- If the student is not located on campus, TWU's Director of Campus Life attempts contacts to the student via their documented contacts that can include e-mail, phone and in-person in attempts to locate the student.
- TWU's Director of Campus Life may also reach out to the student's roommates or any other TWU community members known to have had contact with the student for further information.

Fire Safety Reporting. Reference: <https://www.twu.ca/student-handbook/living-residence/fire-safety> & <https://www.twu.ca/student-handbook/living-community/fire-and-safety>